

10 EASY STEPS TO...

Find Classes, Option 2

1. Log in
2. Select "HR/Campus Solutions"
3. Select "Self Service"
4. Select "Faculty Center"
5. Select "My Schedule"
6. Search "Search"
 - a. Institution: NYC College of Technology
 - b. Choose Term
 - c. Choose Course Subject
 - d. Choose Course Number (optional)
 - e. Select "Show Open Classes Only" (optional)
7. Select "Search"
8. For class details, select the section
9. If necessary, run again using "Additional Search Criteria"
10. Run again, as often as needed