

10 EASY STEPS TO...

View Student Records

1. Log in
2. Select "HR/Campus Solutions"
3. Select "Self Service"
4. Select "Advisor Center"
5. Select "Advisee Student Center"
6. Search for Student
 - a. Enter Last Name
 - b. Enter First Name
 - c. Enter CUNYfirst ID, if known
7. Select the appropriate student
8. To find a different student, select "Return to Search"
9. Select "Clear"
10. Return to item 6, above.