

5 ~~10~~ EASY STEPS TO...

Check Hours Used & Remaining

ADJUNCT CLTS

1. Go to PR Assist
<https://prassist.citytech.cuny.edu/PRlogon.aspx>
Please note: you may now log on to PR Assist off campus
2. Log In
3. Select "Timesheet Entry"
4. Select "Timesheet" to the far right of your name
5. Select "View Summary" at the bottom of the page