Workshop on Using eClass Folders

This is a hands-on workshop where participants will download their class roster and their students' EMPL IDs into the eClass folder and email the file to themselves, for future use. Participants will also see how they can use the eClass folder to record grading policies, record attendance and students grades and compute overall course averages.

When Four Sessions:
Wednesday, September 3 • 3PM - 4PM
Friday, September 5 • 11AM - 12PM
Monday, September 8 • Noon - 1PM
Wednesday, September 10 • Noon - 1PM

Where Library Computer Room, A540
(use 4th floor library entrance)

Who Faculty

Limit of 25 attendees per session.
Bring your **CUNYfirst** and **GroupWise** log in information.

RSVP to Ms. Amoy Ansell, **aansell@citytech.cuny.edu**,
indicating which session you would like to attend.