

HOW TO APPLY

Please email your DPDF Proposal to DPDF.ord@mail.cuny.edu as one PDF file or Word document. Proposals must contain all of the following:

1. A single-page DPDF Proposal Cover Sheet, in the attached format, on your campus letterhead.
2. A two-page (maximum), double-spaced DPDF Proposal containing the following information:
 - Project summary
 - Description of the project's implementation plan, discussing how you envision this project being carried out from beginning to end
 - Discussion of the project's impact on the University community, and potential for successful continuation past the grant period
 - Discussion of the anticipated benefits to underrepresented populations as it relates to the fulfillment of the Fund's purpose.
 - A detailed line-item budget outlining the use of the funds.
Please check with your campus Budget Officer if you have questions concerning appropriate expenditures for tax levy monies.
3. A current curriculum vitae or resume

Notification will be emailed to all applicants on December 12, 2014

CUNY's Protected Class Members are Particularly Encouraged to Apply.



Office of Human Resources Management
Recruitment and Diversity
205 East 42nd Street, 10th Floor
New York, NY 10017
Tel: 646-664-3307
Fax: 646-664-2962

Office of Recruitment and Diversity

Diversity Projects Development Fund (DPDF) DPDF Proposal Cover Sheet

Applicant Name(s):

Rank/Title:

Campus:

Campus Address:

Campus Phone:

Campus Email Address:

Department:

Home Address:

Alternate Phone:

Name & Title of Collaborators (if not listed as co-applicants):

Grant Amount Requested:

Project Title:

Project Purpose:

Projected Outcomes:

Project Commencement Date:

Project Completion Date:

Please list all grants the applicant(s) has received during the last 3 years:

Check List of DPDF Proposal Requirements

☐ DPDF Proposal Cover Sheet (printed on campus letterhead)

☐ Proposal

☐ Current Curriculum Vitae or Resume

☐ If funding for release time is requested, a Letter of Endorsement from your Provost or Department Chair

Deadline for DPDF Proposal Submission – Friday October 31, 2014
