

# New York City College of Technology

OF THE CITY UNIVERSITY OF NEW YORK

## Professional Activity Report and Self Evaluation

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### BACKGROUND

**1. Date:** September 18, 2014

**2. Name:** Smale, Maura A.

**3. Department:** Library

**4. Date of first NYCCT appointment on tenure bearing line:** 3/2008

**5. Present Rank:** Associate Professor    **5A. Effective Date of Present Rank:** 9/2012

**6. Bachelor's Degree:** University of Chicago, Anthropology/1991

**7. Master's Degree:** Pratt Institute, School of Information and Library Science/2007

**8. Thesis Title:** n/a

**9. Doctorate, if applicable:** New York University, Anthropology/2000

**10. Dissertation Title, if applicable:** Rural-to-Urban Transition on the Edge of New York City: Nineteenth Century Foodways at the Lott Farmstead, Kings County, New York

**11. Progress toward doctorate (if not completed):** n/a

**12. Doctoral Dissertation Advisor or Sponsor:** Dr. Pamela Crabtree

**13. Basis for Doctoral Equivalent if relevant:** n/a

**14. Professional licenses or certifications:** n/a

**15. Summary of Previous Employment:** (List in reverse chronological order):

Adjunct Reference and Instruction Librarian, November 2007-March 2008  
Brooklyn College, City University of New York, Brooklyn, NY

Project Manager/Online Editor, 2001-2006  
American Express Publishing, New York, NY

Adjunct Instructor, Fall 2001

Department of Anthropology, Graduate School of Arts and Science, New York University, New York, NY

Production Supervisor, 1997-1998

Disney Online, New York, NY

Teaching Assistant, Spring 1997

Information Technologies Institute, School of Continuing Education, New York University, New York, NY

Computer Trainer, Summer-Fall 1996

Innovation Center, Academic Computing Facility, New York University, New York, NY

Graduate Assistant, 1991-1996

Department of Anthropology, New York University, New York, NY

## TEACHING

See “Guidelines” section III B

### 16. List all activities relating to primary responsibilities for your position (please see Position Description, Information Literacy Librarian, included as supporting documentation)

Please note that the information presented in this section is intended to elaborate on the general responsibilities listed in my Position Description by adding specific details about my work each year.

#### **2013-2014**

*Please note that ongoing job responsibilities that persist from semester to semester are not repeated in this 2013-2014 section, as they are described in prior years below.*

Department committees that I chair in my role as Coordinator of Instruction and Information Literacy:

- Instruction & Information Literacy Committee:

Members: Profs. Ian Beilin, Bronwen Densmore, Morris Hounion, Anne Leonard, and Keith Muchowski

The 2013-2014 academic year was the busiest yet for the Instruction Team since I’ve been at City Tech, in part because of the unprecedented number of sections of Eng1101 in the Fall semester – 142 sections! The number of Spring sections has dropped (to 62 in Spring 2014), so one of our goals for next year will likely be to discuss strategies for scheduling the work of the Instruction Team given the increasing difference in number of Eng1101 sections between the Fall and Spring semester.

For the 2013-2014 academic year, the Instruction Team identified four goals:

1. Enhance the library’s offerings to students during orientation and in the first few weeks of the semester in order to deliver relevant information about library resources and services to students early in their college careers.

In collaboration with the PROM Committee we expanded our efforts at New Student Orientation, including tabling at the Info Fair and offering a Scavenger Hunt once again, as well as giving brief tours to student groups on orientation day. Additional details are below under Department Service.

2. Pilot strategies for scaffolding information literacy instruction across Eng1101 and Eng1121, with an eventual goal of reaching all students in both courses.

We reached out to the Credit Writing Committee of the English Department to discuss these strategies, and contributed to the handbook for faculty on the Credit Writing Committee’s OpenLab site. After discussion during our Instruction Team meetings we realized that the AAS students are still not (necessarily) required to take Eng1121; we plan to reconsider this goal next year.

3. Create and implement lesson plans and strategies that incorporate workshop and active learning techniques for library instruction, and use the staff wiki to make them available for all library faculty to use.

We created a page on the staff wiki to record and share details of the lesson plans and techniques we tried this year, viewable at:

[http://library.citytech.cuny.edu/staff/wiki/index.php/Active\\_Learning\\_for\\_Library\\_Instruction](http://library.citytech.cuny.edu/staff/wiki/index.php/Active_Learning_for_Library_Instruction). We hope to continue to document work on this goal in the future.

4. Explore strategies for leveraging instructional technology to increase student learning and enable greater contact with students than is possible with the instruction librarian to student ratio at City Tech. (Note that this goal overlaps with Prof. Bronwen Densmore's goals for Instructional Design.)

We also created a page on the staff wiki to record and share these efforts, and will continue to do so in the future: [http://library.citytech.cuny.edu/staff/wiki/index.php/Instructional\\_Technology\\_Pilots](http://library.citytech.cuny.edu/staff/wiki/index.php/Instructional_Technology_Pilots)

In my own teaching, I once again collaborated with Prof. Suzanne Miller of the English Department in each of the Fall and Spring semesters to offer two instruction sessions for her Eng1101 class, which allows us to work with students as they do research for their assignments in more depth than one session. I also experimented in both semesters with using a Google form to gather information about students' topics before the library session, working with Prof. Therese Cox's two Eng1101 sections (<https://docs.google.com/forms/d/1HzXpBgHcSH6U6xaE3SDyOkwrhHqpVLWs5256n5564Dg/viewform>). Using this form saved time in the classroom and allowed me to jump right into working with students' research topics rather than using an example that they may not find relevant. This year I also spent more time in my Eng1101 sessions focusing on keywords and finding an appropriate topic, as I have observed that students often struggle with those early steps in the research process.

Also this year, in collaboration with the Instruction Team, I revised the Instruction Guidelines available on our staff wiki, and shared them with all full-time and adjunct library faculty ([http://library.citytech.cuny.edu/staff/wiki/index.php/Instruction\\_Guidelines](http://library.citytech.cuny.edu/staff/wiki/index.php/Instruction_Guidelines)).

I am also the library's liaison to the Learning Center, and this year I collaborated with my Instruction Team and Learning Center colleagues on two initiatives. With Prof. Betsy Crenshaw, I created a handout to contribute to the information packet that the Learning Center will distribute to all Eng1101 students. This handout offers basic information about using the library for research, and will serve as a reference for students before they come to the library for their Eng1101 instruction session each semester. With Prof. Bronwen Densmore I offered a workshop for Learning Center tutors to share information about the resources the library has for students, to discuss the common concerns we both encounter with student research and writing, and to strategize ways that the library and Learning Center can work together to support students. We plan to continue to work with the Learning Center in the future to strengthen student research and writing support.

- Workshop Committee

Members: Profs. Monica Berger, Bronwen Densmore, Anne Leonard, Keith Muchowski, Junior Tidal

During the 2013-2014 academic year we again offered a successful series of workshops for faculty, 6 each in the Fall and Spring. Once again these workshops included offerings during Open Access Week (October 2013), evening Happy Hours, as well as collaborations with Writing Across the Curriculum. I taught or co-taught 2 faculty workshops each semester.

This year the Workshop Committee decided to try offering student drop-in research help workshops at the end of each semester, adjacent to finals week. The Fall semester sessions were well-attended, and we plan to continue in mid-May as finals approach. We've offered 6 two-hour timeslots, each staffed by one member of the Workshop Committee, in the Small Library Classroom, in which students can work with a librarian on research strategies in more depth than is typically possible at the Reference Desk.

As in prior years, I also taught 2 workshops on advanced research techniques each semester to Honors and Emerging Scholars students.

- Curriculum Committee

Members: Profs. Ian Beilin, Monica Berger, Anne Leonard, Tess Tobin

This year the Curriculum Committee has met twice and plans to meet once more before the summer, primarily to discuss our course LIB1201. We also continue to discuss possibilities for additional courses in our department or perhaps in collaboration with other departments per the new interdisciplinary course requirement.

As course coordinator, with Prof. Anne Leonard, I also led the hiring two new adjunct faculty members to teach LIB1201 in the Spring 2014 semester.

#### Additional accomplishments:

- Supervised the work of Prof. Betsy Crenshaw, adjunct library faculty hired via course release for my work on City Tech's Title V grant "A Living Laboratory: Redesigning General Education for a 21st Century College of Technology," 2011-present. Prof. Crenshaw has taught between 25-35 Eng1101 and ENG1121 library sessions each semester, as well as assisted me with compiling instruction statistics and student assessment results, website QA, and creating and propagating promotional materials.

#### Course taught:

Taught ITP 70020: Interactive Technology and Pedagogy Core II, with Prof. Michael Mandiberg, Interactive Technology and Pedagogy Certificate Program, CUNY Graduate Center, Spring 2014  
Syllabus and course website: <http://2014core2.commons.gc.cuny.edu/syllabus/>

### **2012-2013**

*Please note that ongoing job responsibilities that persist from semester to semester are not repeated in this 2012-2013 section, as they are described in prior years below.*

Department committees that I chair in my role as Information Literacy Librarian:

- Instruction & Information Literacy Committee:

Members: Profs. Ian Beilin, Bronwen Densmore, Morris Hounion, Anne Leonard, and Keith Muchowski

In addition to our usual full plate of information literacy and library instruction, during this academic year each member of the Instruction Team strove to pilot several alternative approaches to instruction with our Eng1101 library sessions. I chose to offer two sessions (rather than the usual one) in collaboration with Prof. Suzanne Miller of the English Department in each of the Fall and Spring semesters. Prof. Miller reported that she perceived her students' work on their research assignments to be stronger with two sessions rather than one. While it's unlikely we'll be able to offer two sessions to all Eng1101 classes, we hope to use what we've learned from this pilot to continue to improve our information literacy program.

This year we also began to hold informal, brown bag meetings around the theme of professional development for instruction librarians. During Fall 2012 Prof. Keith Muchowski and I led a discussion of several chapters from the book "Reflective Teaching, Effective Learning," by Char Booth. During the Spring 2013 semester two additional brown bags are planned, one led by Profs. Anne Leonard and Bronwen Densmore on flipping the library classroom, and another informal brainstorming session on strategies for accommodating classes that arrive for their library session without an assignment.

At the end of this Spring semester the Instruction Team will hold several shorter meetings rather than our usual half-day retreat. With the new Pathways requirements beginning in the Fall, the completion of the Instructional Design white paper by Prof. Bronwen Densmore, and the addition of Prof. Ian Beilin to our Instruction Team, the time seems right for us to engage in strategic planning for information literacy and library instruction. I look forward to these planning meetings and to implementing the beginnings of our new strategy in the Fall 2013 semester.

- Workshop Committee

Members: Profs. Monica Berger, Bronwen Densmore, Anne Leonard, Keith Muchowski, Junior Tidal

During 2012-2013 we continued to offer and promote a smaller number of faculty workshops as well as faculty workshops by request. We had one request for a workshop from faculty in Fall 2012, and three requests in Spring 2013. We plan to continue offering workshops by request in the future.

A subset of the Workshop Committee (myself and Profs. Monica Berger, Anne Leonard, and Junior Tidal) also offered another successful Open Access Happy Hour workshop – Understanding Your Rights as an Author – on 10/23/12. Materials are archived on Library Buzz:

<http://library.citytech.cuny.edu/blog/blog/2012/11/05/workshop-materials-understanding-your-rights-as-an-author/>

Prof. Monica Berger and I also taught 4 workshops – on strategies for the literature review and finding appropriate publication venues – as part of Associate Provost Pam Brown's Publishing Your Educational Research series in the Faculty Commons. (see presentations included as supporting documentation)

- Curriculum Committee

Members: Profs. Ian Beilin, Monica Berger, Anne Leonard, Tess Tobin

This year the Curriculum Committee has met twice to discuss the continuing collegewide Assessment Committee work, which involves our course LIB1201, as well as to begin to discuss possibilities for additional courses in our department (or perhaps in collaboration with other departments per the new interdisciplinary course requirement) in the future.

Highlights of my accomplishments as Information Literacy Librarian:

- As noted above, the Instruction Team will hold several meetings at the end of the Spring semester to discuss and schedule plans for the future. I hope to emerge from these meetings with a clear set of goals, deadlines, and responsibilities for our information literacy program for the next few years.
- This year I continued to offer two sessions of the required workshop Advanced Research Techniques for Honors and Emerging Scholars per semester. Student reaction remains positive. As appreciation for this session, Prof. Janet Liou-Mark nominated me for honorary membership in the National Society for Collegiate Scholars, which I was delighted to accept (see certificate included as supporting documentation).
- In order to promote our information literacy and library instruction program more effectively, I created a handout and sent it via email to all full-time and part-time faculty (see handout included as supporting documentation).
- Along with the subject specialists in relevant departments (Advertising Design/Graphic Arts, Biology, Construction Management/Civil Engineering, Legal Assistant Studies, Library, and Nursing), I supported the information literacy assessment efforts underway in the collegewide Assessment Committee.

Additional Accomplishments:

- Supervised the work of Prof. Betsy Crenshaw, adjunct library faculty hired via course release for my work on City Tech's Title V grant "A Living Laboratory: Redesigning General Education for a 21st Century College of Technology," 2011-present. Prof. Crenshaw has taught between 25-35 Eng1101 and ENG1121 library sessions each semester, as well as assisted me with compiling instruction statistics and student assessment results, website QA, and creating and propagating promotional materials.

**2011-2012**

*Please note that ongoing job responsibilities that persist from semester to semester are not repeated in this 2011-2012 section, as they are described in the 2008-2011 section below.*

Department committees that I chair in my role as Information Literacy Librarian:

- Instruction & Information Literacy Committee:  
Members: Profs. Bronwen Densmore, Morris Hounion, Anne Leonard, and Keith Muchowski

During the Spring 2012 semester the entire Instruction Team taught research and library instruction sessions for all sections of HMGT1101 and HMGT3502 (11 total), while Prof. Monica Berger, who usually teaches those sessions, was on sabbatical.

Additionally, we sent the Eng1101 Faculty Feedback Survey, which had been piloted in Spring 2010 and Spring 2011 with a subset of Eng1101 faculty, to all faculty teaching the course at the end of the Spring 2012 semester. We eagerly await the results, which we will discuss at our Instruction Team retreat in June and use to guide future Eng1101 and other instruction plans.

Prof. Bronwen Densmore and I each offered Eng1101 research and library instruction to online-only sections of the course during Spring 2012. We will evaluate and redesign our strategies after our Instruction Team retreat and in consultation with English faculty in the Fall. (see instructional materials included as supporting documentation)

- Workshop Committee

Members: Profs. Monica Berger/Alevtina Verbovetskaya, Bronwen Densmore, Joan Grassano, Anne Leonard, Keith Muchowski, Junior Tidal

Over 2011-2012 we have offered a smaller number of faculty workshops and are piloting faculty workshops by request. Many faculty have told us that they would like to attend our workshops but have other commitments during the time the workshops are offered, and we hope that workshops by request will be more convenient. We taught 4 well-attended workshops by request this year and plan to continue to offer and promote faculty workshops by request next year.

#### Highlights of my accomplishments as Information Literacy Librarian:

- Once again I plan to hold an Instruction Team “retreat” at the end of the Spring 2012 semester to discuss strengthening our curriculum and pedagogy and plans for the future.
- During the 2011-2012 year the required workshop Advanced Research Techniques for Honors and Emerging Scholars expanded to two sessions per semester. Student reaction has been positive. (see handout included as supporting documentation)

#### Personal Librarian Program:

- Due to my increased commitment to the Living Laboratory grant (see below), Prof. Keith Muchowski has taken over primary responsibility for the Personal Librarian Pilot as of Spring 2012.
- While we had no response from students in Spring 2011, we decided to give the pilot a try for one more semester, so during Fall 2011 we again piloted a Personal Librarian program to students in Learning Communities classes. We attempted to visit each class for a few minutes to introduce ourselves as the students’ Personal Librarians. Some of these students are using the City Tech OpenLab in their courses, which provided another way to reach them.

#### Open Access Week Events:



(planned with Profs. Monica Berger, Bronwen Densmore, Anne Leonard, Junior Tidal, and Allie Verbovetskaya)

- Using Open Educational Materials in Your Courses, 10/25/11
- Open Access Happy Hour: Your Rights as an Author, 10/26/11
- Website: <http://openaccess.commons.gc.cuny.edu/2011/09/26/open-access-week-city-tech-library/>

Additional Accomplishments:

- Supervised the work of Prof. Alevtina Verbovetskaya, Prof. Betsy Crenshaw, and Prof. Linda Thai, adjunct library faculty hired via course release for my work on City Tech's Title V grant "A Living Laboratory: Redesigning General Education for a 21st Century College of Technology," 2011-present.
- With Prof. Monica Berger, presented "Understanding Publication Quality: Metrics and Beyond" to the City Tech Chairs Colloquium, December 1, 2011  
Slides, notes, and further resources:  
[http://library.citytech.cuny.edu/research/subjectGuides/wiki/index.php/Publication\\_Quality](http://library.citytech.cuny.edu/research/subjectGuides/wiki/index.php/Publication_Quality)

**2008-2011**

Courses taught:

Fall 2010: LIB 1201 Research & Documentation for the Information Age  
Course Website: <http://lib1201fall2010.wordpress.com/>

Spring 2010: LIB 1201 Research & Documentation for the Information Age  
Course Website: <http://lib1201.wordpress.com/>

(Please see syllabus within my Teaching Portfolio, included as supporting documentation)

Department committees that I chair in my role as Information Literacy Librarian:

- Instruction & Information Literacy Committee:

Members: Profs. Bronwen Densmore, Morris Hounion, Anne Leonard, and Keith Muchowski

The Instruction Team is responsible for the majority of research and library instruction at City Tech, and we all teach the required library session for all sections of Eng1101 as well as offer library instruction for other courses and disciplines. Additionally, we meet several times each semester to review the curriculum for our Eng1101 session (including learning outcomes and assessment), plan for the future of our information literacy program, and discuss our own professional development as instructors. (Please see individual acknowledgements included as supporting documentation)

- Curriculum Committee

Members: Profs. Monica Berger, Bronwen Densmore, Anne Leonard, Tess Tobin

The Library's Curriculum Committee was formed along with the proposal for the library's first credit-bearing course, LIB 1201 Research & Documentation for the Information Age. The committee reviewed and revised the course proposal as it was being developed, and meets once per year to discuss any changes to the curriculum. In addition, committee members participate in cross-grading and norming for the collegewide Assessment Committee's critical course assessment, and review the assessment report annually.

- Workshop Committee

Members: Profs. Monica Berger, Bronwen Densmore, Joan Grassano, Keith Muchowski, Junior Tidal

The Workshop Team plans and teaches workshops on research and library topics to City Tech students, faculty, and staff. Offerings range from drop-in workshops to those arranged by request, and span topics from basic to advanced search strategies to searching library databases to scholarly research on the internet to citation management. A smaller cohort of this committee plans the library's programming for Open Access Week, an annual, international, event promoting open access scholarly publishing (the library has offered programming during Open Access Week since Fall 2009).

Highlights of my accomplishments as Information Literacy Librarian:

Information Literacy and Library Instruction, with the Instruction Team

- At least annually, review and revise Eng1101 handouts, worksheets, learning outcomes, assessments, and pedagogical strategies
  - o Handouts and worksheets:  
<http://library.citytech.cuny.edu/instruction/support/index.php>
- Held Instruction Team "retreat" to discuss strengthening our curriculum and pedagogy, and plans for the future, 6/7/11 (see agenda included as supporting documentation)
- Revised our approach to Eng1101 instruction for Spring 2010 to increase student engagement:
  - o Require students to come to the session with a research assignment in hand
  - o Request dates for library sessions from Eng1101 instructors
  - o Encourage collaboration between library faculty and Eng1101 faculty before and during library session
- Created goals and learning outcomes for library and information literacy instruction at City Tech: <http://library.citytech.cuny.edu/services/faculty/teaching/outcomes.php> (2009-2010)
- Created and piloted Eng1101 faculty feedback form in Spring 2010 to gather assessment data on library instruction; continue to send to a sample of Eng1101 faculty annually
- Offered workshops on evaluating information sources to First Year Summer Program students since 2009 (see instructional materials and acknowledgement, included as supporting documentation)
- Per discussion with English Department faculty, increased coverage of internet resources and evaluating sources in Eng1101 library sessions (2008-2009)

- Created Eng1101 student assessment instrument to guide our teaching of the Eng1101 library session: <http://library.citytech.cuny.edu/instruction/eng1101Eval/>
- Created Getting Started with Research online tutorial: <http://library.citytech.cuny.edu/instruction/tutorials/researchTutorial/> (2008-2009)
- Created Library Research web guide: <http://library.citytech.cuny.edu/instruction/support/guide/index.php> (2008-2009)

#### Faculty and Student Workshops, with the Workshop Committee

- Website: <http://library.citytech.cuny.edu/instruction/workshops/index.php>
- In Fall 2010 I developed a faculty workshop on encouraging student use of quality information sources called Encouraging Good Googling (see attached, included as supporting documentation).
- In Fall 2010 we scaled back our drop-in student workshop offerings, as attendance was not what we'd hoped. Since then we have experimented with different strategies, including advertising workshops by request to student clubs. In another effort to reach students, a different group of library faculty are piloting a Personal Librarian Program (see below).
- I have offered a successful workshop—Advanced Research Techniques—for Honors and Emerging Scholars since Fall 2009.
- We have partnered with the Faculty Commons to promote our workshops, and expanded promotional efforts to posters and our library blog, Twitter, and plasma screen.
- In 2008-2009 we greatly expanded our workshop offerings for faculty and students, expanding from 2-3 per semester for each to 6-9 per semester. We also added our popular “Happy Hour” wine and cheese workshops for faculty (once per semester).

#### Open Access Week Events:

(planned with Profs. Monica Berger, Bronwen Densmore, Anne Leonard, Junior Tidal)

#### 2010

- Open Access Scholarly Publishing: How Can Faculty Get Involved?, 10/19/10
- Cinem@tech Film Screening: RiP: A Remix Manifesto, 10/21/10
- Open Access Course Materials, 10/21/10
- Website: <http://oaweek2010.commons.gc.cuny.edu/>

#### 2009

- Publication Opportunities: What's New with Open Access, 10/21/09

#### Personal Librarian Program:

- Website: <http://library.citytech.cuny.edu/instruction/personallibrarian.php>
- Personal Librarian programs are in use at many academic libraries, including Yale, Barnard, and Drexel, but we are not aware of any other library within CUNY that is offering this service for students.
- In Spring 2011 a group of library faculty (including Profs. Bronwen Densmore, Nancy Gonzalez, Joan Grassano, Anne Leonard, Keith Muchowski, and Maura Smale) began to pilot a Personal Librarian Program. Selecting the students in Learning Communities for this initial run, we emailed students 4 times over the course of the Spring semester to inform them about and encourage them to use library resources and services. We offered our email addresses and office phone numbers to students in case they wanted to get in touch with a question.

Additional Accomplishments:

- Supervised Prof. Elise Ferer, adjunct library faculty hired via course release for my work on City Tech's Title V grant "A Living Laboratory: Redesigning General Education for a 21st Century College of Technology," 2010-2011
- Offered a workshop for faculty on integrating information literacy into the curriculum at the annual Summer Institute for Teaching and Learning at the end of each Spring semester since 2008 (see presentation, worksheet, and handout, included as supporting documentation)
- Updated and maintained information literacy and instruction content on the library website when needed or at least twice per year: <http://library.citytech.cuny.edu/instruction/index.php>
- I usually teach 5-10 additional research and library instruction sessions each academic year for courses in disciplines including Architecture, Emerging Media Technologies, English Literature, Speech, Human Services, and Technical Writing.
- Created guidelines for library instruction, library workshops, tutorials, and small library classroom and posted on the library staff wiki (2009-2010, with updates continuing to present)
- With Prof. Monica Berger, presented on Open Access Publishing to the Chairs of the School of Arts & Sciences (12/1/09) (see acknowledgement included as supporting documentation) and the Physics Department (12/3/09)
- Wrote short article for the December 2009 issue of Nucleus: A Faculty Commons Quarterly, titled "What's New with Information Literacy at City Tech?" ([http://facultycommons.citytech.cuny.edu/files/Newsletter%20Vol1-Issue2\\_web.pdf](http://facultycommons.citytech.cuny.edu/files/Newsletter%20Vol1-Issue2_web.pdf))
- Created Quick Tips for Architecture Research handout for faculty and students in Fall 2009 and update it annually (see attached included as supporting documentation)
- Presented on library resources for faculty at Architectural Technology Department meeting, 10/30/09

- Developed a white paper, with consultation from library faculty colleagues, on plans to expand the library's information literacy and instruction program, Fall 2008 (see attached included as supporting documentation)

**17. List other teaching/instructional responsibilities, if applicable.**

Spring 2011: LIB 1201 Research & Documentation in the Information Age student (from Spring 2010)  
Erin Grabe's research essay included in City Tech Writer

Spring 2010: Mentored Honors Scholar Evita Belmonte in LIB 1201 Research & Documentation in the Information Age. (see attached included as supporting documentation)

Fall 2009: Developed LIB 1201 Research & Documentation in the Information Age

Description: In this course students will explore issues in research and documentation for text (in print and online), images, sound, and multimedia. We will investigate where information comes from and how it is organized in both traditional and emerging media. Students will examine the ethics of information use and determine how to critically evaluate sources. Throughout the course, students will create and present research and documentation projects using traditional and emerging media and technologies. (see attached included as supporting documentation)

Summer 2008: Reader, Masters thesis, Amanda Bielskas: "Prehistory of the Algonquian Peoples of Smithtown, New York," Dept. of Anthropology, Hunter College

## SCHOLARLY AND PROFESSIONAL GROWTH

See “Guidelines” sections I.B.3 and IIIC.

Within categories, list examples in reverse chronological order (Use standard citation format, preferably APA, MLA, or Turabian)

**18. Publication and Production:** Please consult the *Guidelines for Faculty Personnel Process Section I.B.3* for a list of the types of work that qualify as publications and productions. Examples should be divided and clearly labeled as to type (e.g. Peer Reviewed Scholarly Books, Peer-Reviewed Articles, Peer Reviewed Exhibitions, Patents, Conference Papers, etc.). Section 18 is to be divided into two parts:

**18 A.** In this part, candidates for **promotion** should list only those publications or examples of production **since** their last promotion. Candidates for **tenure and reappointment** should list only those publications or examples of production released **since** their appointment to the tenure track at New York City College of Technology.

Please see attached included as supporting documentation, arranged in folders by year. Items not included are marked with a \*.

### Peer-Reviewed Articles

Rosen, J. and Smale, M. A. (In press, 2014). Open Digital Pedagogy = Critical Pedagogy. [Hybrid Pedagogy](#).

Smale, M. A., and M. Regalado. (2014). Commuter students using technology. *EDUCAUSE Review Online*. Retrieved from <http://www.educause.edu/ero/article/commuter-students-using-technology>

Edwards, C., Rosen, J., Smale, M. A., and Spevack, J. (2014). Building a place for community: City Tech's OpenLab. *Journal of Interactive Technology and Pedagogy*, 5. Retrieved from <http://jitp.commons.gc.cuny.edu/building-a-place-for-community/>

Cohen, M., Smale, M. A., Cirasella, J., Tobar, C., and Daniels, J. (2013). Speaking as one: Supporting open access with departmental resolutions. *Journal of Librarianship and Scholarly Communication* 2(1), eP1099. Retrieved from <http://jlsc-pub.org/jlsc/vol2/iss1/3/>

As of 4/22/14 this article has been downloaded 712 times (data obtained via the journal publisher).

Smale, M. A. (2012). Get in the game: Developing an information literacy classroom game. *Journal of Library Innovation*, 3(1), 126-147. Retrieved from <http://www.libraryinnovation.org/article/view/182>

As of 4/22/14 this article has been downloaded 1,813 times (data obtained via the journal publisher) and cited 3 times (data obtained via Google Scholar).

Smale, M. A. (2011). Learning through quests and contests: Games in information literacy instruction. *Journal of Library Innovation*, 2(2), 36-55. Retrieved from <http://www.libraryinnovation.org/article/view/148>

As of 4/22/14 this article has been downloaded 2,604 times (data obtained via the journal publisher) and cited 12 times (data obtained via Google Scholar).

Cirasella, J., and Smale, M. A. (2011). Peers don't let peers perish: Encouraging research and scholarship among junior library faculty. *Collaborative Librarianship*, 3(2), 98-109. Retrieved from <http://collaborativelibrarianship.org/index.php/jocl/article/view/97>

As of 4/22/14 this article has been downloaded 2,213 times (data obtained via the journal publisher) and cited 7 times (data obtained via Google Scholar).

Smale, M. A. (2010). Demystifying the IRB: Human subjects research in academic libraries. *portal: Libraries and the Academy*, 10(3), 309-321. doi: 10.1353/pla.0.0114

As of 4/22/14 this article has been cited 1 time (data obtained via Google Scholar).

Smale, M. A., and Regalado, M. (2009). Using Blackboard to deliver library research skills assessment: A case study. *Communications in Information Literacy*, 3(2), 142-157. Retrieved from <http://comminfolit.org/index.php?journal=cil&page=article&op=view&path%5B%5D=Vol3-2009AR7>

As of 4/22/14 this article has been downloaded 2,265 times (data obtained via the journal publisher) and cited 7 times (data obtained via Google Scholar).

#### Book Chapters

Leonard, A., and Smale, M. A. (2013). The three-credit solution: Social justice in an information literacy course. In L. Gregory and S. Higgins, eds. *Information Literacy and Social Justice: Radical Professional Praxis*. Los Angeles: Library Juice Press.

Smale, M. A. (2011). Quality counts: Evaluating internet sources. In T. McDevitt, ed. *Let the games begin! Engaging students with interactive information literacy instruction* (96-98). New York: Neal-Schuman Publishers, Inc.

Smale, M. A. (2010). Evaluating information: Introduction to college research for a developmental writing course. In H. E. Gold, ed. *Teaching non-traditional learners: Tools for creative instruction* (121-131). Pittsburgh: Library Instruction Publications.

#### Other Articles

Smale, M.A. (2013, September). Game-Based Learning: Interview with Maura Smale. *Transformations*. Retrieved from <http://www.academiccommons.org/2013/09/maura-smale-interview-ac-games/>

Smale, M. A. (2009). I can't live without...Google Docs. *College & Research Libraries News*, 70, 328.

Smale, M. A. (2008). Off the library market. The Chronicle of Higher Education. Retrieved June 4, 2008, from <http://chronicle.com/article/Off-the-Library-Market/45848>

Smale, M. A. (2008). On the library market. The Chronicle of Higher Education. Retrieved April 16, 2008, from <http://chronicle.com/article/On-the-Library-Market/45753>

### Project Reports

Smale, M.A., and Regalado, M. (2011). The Scholarly Habits of Undergraduates at CUNY: Preliminary Report. <http://ushep.commons.gc.cuny.edu/files/2011/01/ushep-prelim-report1.pdf>

Smale, M.A., and Regalado, M. (2010-present). Undergraduate Scholarly Habits Ethnography Project. Project website: <http://ushep.commons.gc.cuny.edu/>

### Blog Posts

Smale, M. A. (2009, May-present). Biweekly/monthly columns contributed to the Association for College and Research Libraries' blog ACRLog (<http://acrlog.org/author/msmale/>).

### Conference Presentations

\*Georgas, H., Regalado, M., and Smale, M. A. (2014, June). Innovative Methods for Understanding User Behavior and Engaging Students. Paper presented at the Library Research Round Table Research Forum, American Library Association Annual Conference, Las Vegas, NV.

\*Smale, M. A., and Regalado, M. (2014, June). "I like being under those rules here:" Students Using the College Library. Paper presented at the Reinventing Libraries, Reinventing Assessment Conference, Baruch College, NY.

\*Matsuuchi, A., Gallardo, X., Mandiberg, M., and Smale, M. A. (2014, May). [Wikipedia Campus Ambassador Program NYC](#). Panel presented at WikiConference USA, New York Law School, New York, NY.

\*Edwards, C., Rosen, J. R., Smale, M. A., and Spevack, J. (2014, May). Open Digital Pedagogy: Creating a Game-Based Workshop. Paper presented at the Emerging Learning Design Conference, Montclair State University, Montclair, NJ.

\*Edwards, C., Goodlad, K., Reitz, J., Rosen, J. R., Smale, M. A., and Spevack, J. (2014, May). Extending the Community of Learners at a Commuter College: City Tech's OpenLab. Panel presented at the CUNY CUE Conference, LaGuardia Community College, NY.

\*Smale, M. A., and Regalado, M. (2014, May). How CUNY Students Create and Negotiate Learning Spaces. Paper presented at the CUNY CUE Conference, LaGuardia Community College, NY.

Smale, M. A., and Regalado, M. (2014, March). Tech stories: CUNY students using technology. Paper presented at the Teaching & Technology Conference, Baruch College, NY.



Slides: <http://ushep.commons.gc.cuny.edu/files/2010/02/Baruch-TT-3-28-14.pdf>

Notes: <http://ushep.commons.gc.cuny.edu/files/2010/02/Baruch-TT-3-28-14-full.pdf>

\*Smale, M. A., Bisz, J., Edwards, C., and Rosen, J. (2014, January). Modding an interdisciplinary brainstorming card game: The evolution of What's Your Game Plan? Paper presented at the CUNY Games Festival, CUNY Graduate Center, NY.

Smale, M. A., and Regalado, M. (2013, December). "It's an internet phone, but I don't have internet:" Students using technology. Paper presented at the CUNY IT Conference, John Jay College, NY.

Slides: [http://prezi.com/nz7ryw\\_bznxy/students-using-technology/](http://prezi.com/nz7ryw_bznxy/students-using-technology/)

Notes: <http://ushep.commons.gc.cuny.edu/files/2010/02/SmaleRegalado-CUNYIT2013.pdf>

Lanclos, D., Asher, A., Gourlay, L., Jahnke, L., Regalado, M., and Smale, M. A. (2013, November). Embedded and Engaged in Higher Education: Researching Student Entanglements with Technology. Roundtable presented at the American Anthropological Association Annual Meeting, Chicago.

Slides: <http://tinyurl.com/techentangle>

\*Clarke, L., Edwards, C., Henkle, S., McKinney, A., Posey, K., Rosen, J. R., Spevack, J., Smale, M. A., and Zuckerman, B. (2013, May). Open Digital Pedagogy: A Game-Based Workshop with City Tech's OpenLab Team. CUNY CUE Conference, John Jay College, NY.

Smale, M. A., Broussard, M. S., and Rice, S. (2013, April). Quest for Engagement: Innovative Library Instruction with Games-Based Learning. Panel presented at the Association of College & Research Libraries 2013 National Conference, Indianapolis, IN.

I was the panel organizer; the panel acceptance rate at this conference was 23%.

Smale, M. A., and Regalado, M. (2013, April). "I could study anywhere, as long as I could sit I'll study:" The Scholarly Ecosystem of CUNY Students. Faculty Research Conference, New York City College of Technology, NY.

Amper, S., McBeth, M., Pecorino, P. A., Rodgers, J., and Smale, M. A. (2012, November). What's Price Got To Do With It? Open Access Course Materials at CUNY. Presented at the CUNY IT Conference, John Jay College, NY.

\*Bisz, J., Crocco, F., Duncan, R. O., Offenholley, K., and Smale, M. A. (2012, November). Gaming Across the Curriculum. Presented at the CUNY IT Conference, John Jay College, NY.

\*Rosen, J. R., Spevack, J., Smale, M. A., and Edwards, C. (2012, November). Connecting and Collaborating on the OpenLab." Presented at the New York City College of Technology Poster Session of Faculty and Student Research, NY.

Edwards, C., Goodlad, K., Leonard, A., Rosen, J., and Smale, M. A. (2012, May). General Education in Practice in "A Living Laboratory." CUNY CUE Conference, College of Staten Island, NY.

\*Bisz, J., Crocco, F., Potter, L., and Smale, M. A. (2012, January). What's Your Game Plan? Presented at the THATCamp (The Humanities and Technology Camp) Games, University of Maryland, College Park, MD.

Smale, M. A., Rosen, J., Spevack, J., Edwards, C., Alsop, E., Henkle, S., Zuckerman, B., and McGarry, R. (2011, December). Connecting and Collaborating on the City Tech OpenLab. Presented at the CUNY IT Conference, John Jay College, NY.

\*Barjis, I., Bernard, L., Dato, C., Mehrotra, A., Melikan, Y., Pagano, M., Reinig, T., Samarrai, W., Smale, M. A., and Lundstrom, K. Findings from the Hybrid Initiative at City Tech. Presented at the CUNY IT Conference, John Jay College, NY.

\*Bisz, J., Offenholley, K., Potter, L., and Smale, M. A. (2011, December). Gaming Your Classroom. Presented at the CUNY IT Conference, John Jay College, NY.

Smale, M. A., and Regalado, M. (2011, November). "I could study anywhere, as long as I could sit I'll study:" Student Spaces and Pathways at the City University of New York. Presented at the American Anthropological Association Annual Meetings, Montreal.

Smale, M. A., and Regalado, M. (2011, October). "Sometimes I type papers on my cell phone:" Mobile Digital Technologies and CUNY Students. Presented at MobilityShifts: An International Future of Learning Summit, The New School, NY.

Gold, M., Hanley, R., Smale, M. A., and Smith, S. (2011, May). A Living Laboratory: Redesigning General Education for a 21st-Century College of Technology. Presented at the CUNY General Education Conference, York College, Jamaica, NY.

Asher, A., Miller, S., Smale, M. A., and Regalado, M. (2011, March). Feeling Like a Third Wheel? Leveraging Faculty-Student-Librarian Relationships for Student Success. Poster presented at the Association of College & Research Libraries 2011 National Conference, Philadelphia, PA.

Bisz, J., Crocco, F., Hernandez, C., Potter, L., and Smale, M. A. (2010, December). Get in the Game: Using Games to Support Teaching and Learning at CUNY. Presented at the CUNY IT Conference, CUNY Graduate Center, New York, NY.

Regalado, M., and Smale, M. A. (2010, December). On Beyond Surveys! Using Ethnographic Methods to Inform Design in Academic Libraries. Poster presented at the ACRL/NY Annual Symposium, New York, NY.

Smale, M. A. (2010, December). Getting Started: The Dos and Don'ts of Open Access Scholarly Publishing. Presented at the CUNY IT Conference, John Jay College, New York, NY.

Smale, M. A. (2010, June). Quality Counts: Developing a Game for Information Literacy Instruction. Presented at the ACRL/New England Library Instruction Group Annual Program, Orange, CT.

Rosen, J.R., and Smale, M. A. (2009, December). Adventures in Open Access: Creating an Online Coursepack for English Composition I. Presented at the CUNY IT Conference, John Jay College, New York, NY.

Smale, M. A. (2009, November). The Scholarly Habits of Undergraduate Students at CUNY: Preliminary Results from City Tech. Poster presented at the City Tech Faculty Research Poster Session, Brooklyn, NY.

### Conference Organization

\*CUNY Games Festival, a conference on game-based learning in higher education (co-organizer), CUNY Graduate Center, New York, January 17, 2014. (<http://gamesfest.commons.gc.cuny.edu/>)

\*Not Content with the Same Old Content: Using Technology to Enhance and Deliver Content in CUNY Libraries (co-organizer), CUNY IT Conference, December 4, 2009.

### Invited Talks

\*Smale, M. A. (2014, May). Panelist, Game-based Learning in Higher Education. Bronx EdTech Showcase, Bronx Community College, NY.

\*Smale, M. A. (2014, April). Open Educational Resources: Options & Examples @ CUNY. Core Conference, Brooklyn College, NY.

\*Smale, M. A., and Regalado, M. (2014, February). Serious, convenient, comfortable: Tech tools and study spaces for student research. Presented at Barnard College Library, NY.

Smale, M. A. (2014, January). Game on: Using Games in Information Literacy Instruction. Presented at the Long Island University Information Literacy Town Hall, Brookville, NY.

Slides: <http://maurasmale.com/pubs/Games-LIU-1-13-14.pdf>

Handout: <http://maurasmale.com/pubs/Games-LIU-handout-1-13-14.pdf>

\*Potter, L., and Smale, M. A. (2013, November). What's your game plan? A game-based workshop with the CUNY Games Network. Presented at the Academic Center for Excellence in Research and Teaching, Hunter College, NY.

\*Smale, M. A., and Burkhardt, A. (2013, October). Games in education: A library perspective. Presented as a NITLE Shared Academics Seminar, National Institute for Technology in Liberal Education. <http://www.nitle.org/live/events/193-games-in-education-a-library-perspective>

\*Smale, M. A. (2013, June). Open > closed: Why you should publish open access. Presented at the American Library Association New Members Roundtable New Librarian's Guide to Professional Writing & Publishing Webinar.

\*Smale, M. A. (2013, June). Invited to speak on open access publishing at the American Library Association Annual Conference, Virtual Session.

\*Smale, M. A., and Regalado, M. (2013, May). The Undergraduate Scholarly Habits Ethnography Project. Presented at Knowing Our Audience: CUNY Students in the Library, sponsored by the Library Association of CUNY Instruction Committee, CUNY Graduate Center, NY.

Smale, M. A. (2013, March). Using New Technologies (and Games!) in Information Literacy Instruction. Presented to LIS 606 – Information Literacy and Library Instruction, Prof. Clay Williams, Palmer School of Library and Information Science, Long Island University, NY.

Smale, M. A. (2012, November). OA is the Way! Why You Should Publish Open Access. Presented at the New York Library Association (NYLA) Annual Conference, Saratoga Springs, NY.

Smale, M. A. (2012, April). Looking To the Future: Open Access Publishing & An Institutional Repository for CUNY. Presented at 21st Century Scholarship – Institutional Repositories and CUNY: Present Use and Future Promise, Hunter College, NY.

Smale, M. A. (2012, March; 2011, August). Using Games for Information Literacy Instruction. Presented to LIS 606 – Information Literacy and the Academic Library, Prof. Clay Williams, Palmer School of Library and Information Science, Long Island University, New York, August 9, 2011.

Smale, M. A., and Regalado, M. (2012, March). How Do Our Students Do Research-Based Assignments? Presented at Teaching Tuesdays, Academic Center for Excellence in Research and Teaching, Hunter College, NY.

Smale, M. A., and Regalado, M. (2011, December). “The campus doesn’t have a refrigerator:” Student Study Habits and the Library. Presented at Hunter College Library Faculty Teaching & Research Forum, Hunter College, NY.

Smale, M. A., and Regalado, M. (2011, November). Some Observations on Qualitative Research (in Libraries). Presented to LIS 608 – Human Information Behavior, Prof. Cristina Pattuelli, School of Information and Library Science, Pratt Institute, New York, NY.

\*Bisz, J., Offenholley, K., Potter, L., and Smale, M. A. (2011, September). Digital Humanities in Practice: Games-Based Learning in Practice at CUNY. Presented at the Digital Studies/Digital Humanities Seminar, CUNY Graduate Center, New York, NY.

Hernandez, C., and Smale, M. A. (2010, December). Gaming Across the Curriculum. Presented at Tech Tuesday, Center for Teaching and Learning, Queens College, CUNY, Flushing, NY.

Smale, M. A. (2010, September). The Academic Library Job Search. Presented to LIS 631 - Academic Libraries and Scholarly Communication, Prof. Debbie Rabina, School of Information and Library Science, Pratt Institute, New York, NY.

Regalado, M., and Smale, M. A. (2010, June). Undergraduate Scholarly Habits Ethnography Project. Presented at the LACUNY Spring Membership Meeting Grace-Ellen McCrann Memorial Lecture, New York, NY.

\*Smale, M. A. (2010, February). Creditable Strategies: The Library Course in the CUNY Curriculum. Panel participant, LILAC Winter Program, CUNY Graduate Center, New York, NY.

\*Smale, M. A. (2008, November). Academic Librarianship. Presented to LIS 697 - Academic Libraries and Scholarly Communication, Prof. Debbie Rabina, School of Information and Library Science, Pratt Institute, New York, NY.

#### Professional Development Presentations

\*Smale, M. A. (2014, April). Using Games in Library and Information Literacy Instruction. CUNY Library Information Literacy Advisory Committee Spring Program, Brooklyn College, NY.

Cirasella, J., Sellie, A., and Smale, M. A. (2012, January). Open Access Publishing: Activism By and For CUNY Library Faculty. Presented at the LACUNY Dialogues: Libraries, Librarians, and Advocacy, New York, NY. (Slides available at <http://v.gd/oadvocacy>)

\*Smale, M. A. (2009, April). Fireshot and Twitter Firefox Plugins. Presented at the Firefox Plugin Showcase, LACUNY Emerging Technologies Committee Spring Program, New York, NY.

\*Cirasella, J., and Smale, M. A. (2008, November). Google Docs. Presented at Google Chrome, Google Docs and the Explosion of Cloud Computing, LACUNY Emerging Technologies Committee Fall Program, New York, NY.

Smale, M. A. (2008, November). Active Learning in One-Shot Instruction Sessions. Presented at the METRO Bibliographic Instruction SIG, New York, NY.

**18 B.** In this part, candidates for **promotion** should list only those publications or examples of production released **prior** to their last promotion. Candidates for **tenure and reappointment** should list only those publications or examples of production released **prior** to their appointment to the tenure track at New York City College of Technology.

#### Other Articles

Smale, M. A. (2007). Gearing up for my third career. The Chronicle of Higher Education. Retrieved November 1, 2007, from <http://chronicle.com/article/Gearing-Up-for-My-Third-Career/46550/>.

\*Smale, M. A. (2000). Cashels. In P. J. Crabtree (Ed.), *Medieval archaeology: An encyclopedia* (pp. 42-43). New York: Garland Publishing Inc.

\*Smale, M. A. (2000). Crannogs. In P. J. Crabtree (Ed.), *Medieval archaeology: An encyclopedia* (pp. 68-69). New York: Garland Publishing Inc.

\*Smale, M. A. (2000). Raths. In P. J. Crabtree (Ed.), *Medieval archaeology: An encyclopedia* (p. 278). New York: Garland Publishing Inc.

### Project Report

Smale, M. A. (1996). Final report on the animal bones from the 1995 season. In D. B. Gibson, *Excavations at O'Dea's Castle, Dysert, Co. Clare. Preliminary Report*. Manuscript on file at the Office of Public Works, Dublin, Ireland.

### Conference Presentations

Regalado, M., Gurgov, V., and Smale, M. (2007, May). Subject Resource Management System or SRMS. Presented at the LACUNY Institute, New York, NY.

Ricciardi, C., Loorya, A., and Smale, M. A. (2000, January). Excavating Brooklyn, New York's Rural Past: The Hendrick I. Lott Farmstead Project. Paper presented at the meeting of the Society for Historical Archaeology, Quebec, Canada.

Smale, M. A. (1996, April). A Taphonomic Analysis of Faunal Remains from Site E-132, Dysert O'Dea, Co. Clare, Ireland. Paper presented at the meeting of the Society for American Archaeology, New Orleans, LA.

### Conference Organization

\*Contemporary Zooarchaeology: Case Studies from the Old and New Worlds (co-organizer, with J. Z. Holt), Society for American Archaeology Meetings, New Orleans, April, 1996.

**19. Works in Progress** (indicate stage of development; include in the file documentation of completed works under consideration for publication, shows, etc.):

The monograph based on my research project with Mariana Regalado (Brooklyn College) "The Scholarly Habits of Undergraduate Students at CUNY" (<http://ushep.commons.gc.cuny.edu>) is now complete. We have decided that we wish to publish with an open access press, and the manuscript is under consideration with Maize Books, an imprint of the University of Michigan Press. We continue to work on the data visualization component of our project, the beginnings of which are posted on our website: <http://ushep.commons.gc.cuny.edu/2014/01/06/data-visualization-a-student-timeline/>.

In addition to publishing one revised chapter in the peer-reviewed journal *EDUCAUSE Review Online* (noted in #18 above), and we have sent two additional articles out for peer review:

"I'm Just Really Comfortable:" Commuter Students' Learning Spaces at Home, by Maura A. Smale and Mariana Regalado, submitted June 11, 2014 to the [Journal of Learning Spaces](#).

"I am more productive in the library because it's quiet:" Commuter Students in the College Library, by Mariana Regalado and Maura A. Smale, submitted July 25, 2014 to [College & Research Libraries](#).

The biannual Association of College & Research Libraries conference will be held in March 2015, and I have had a panel proposal accepted (the acceptance rate was 26%). The panel session will discuss the use of cognitive mapping exercises to learn about how students, faculty, and other patrons use the academic library, and is co-authored by my frequent collaborators Mariana Regalado, Andrew Asher, Donna Lanclos, and Lesley Gourlay.

With the other members of the CUNY Games Network Steering Committee, I am organizing the second annual CUNY Games Conference, a conference focused on games-based learning in higher education, to be held January 16, 2015 at the CUNY Graduate Center. The call for proposals and more information on the conference is available at <http://cunygames.org>.

## 20. Honors, Prizes, and Awards

Library Association of CUNY Professional Development Committee Travel Grant, for travel to the ACRL 2013 National Conference, April 2013

William Stewart Travel Award Grant, CUNY Academy for the Humanities and Sciences, for travel to the ACRL 2011 National Conference, March-April 2011

## 21. Grant Activity (indicate funding agency and collaborators; if awarded, provide grant number, amount, and duration. For collaborative grants, indicate amount earmarked for NYCCT)

Awarded:

PSC-CUNY Research Award proposal, with Prof. Mariana Regalado, Brooklyn College, CUNY. "The Scholarly Habits of Undergraduate Students at CUNY, Phase IV", 2013-2014. Grant #: 66488-00 44. Amount: \$5,999.46.

PSC-CUNY Research Award proposal, with Prof. Mariana Regalado, Brooklyn College, CUNY. "The Scholarly Habits of Undergraduate Students at CUNY, Phase III", 2011-2012. Grant #: 64518-00 42. Amount: \$6,000.

PSC-CUNY Research Award, with Prof. Mariana Regalado, Brooklyn College, CUNY, "The Scholarly Habits of Undergraduate Students at CUNY, Phase II," 2010-2011. Grant #: 63511-00 41. Amount: \$4,000.

PSC-CUNY Research Award, with Prof. Mariana Regalado, Brooklyn College, CUNY, "The Scholarly Habits of Undergraduate Students at City Tech and Brooklyn College," 2009-2010. Grant #: 62237-0040. Amount: \$5,590.

Proposed, Not Funded:

CUNY Collaborative Incentive Research Grant, with Prof. Mariana Regalado, Brooklyn College, CUNY, "The Scholarly Habits of Undergraduate Students at CUNY," 2010-2011, Amount requested: \$42,957



## SERVICE

*See Guidelines IIID. Please note where compensation or release from teaching has been provided. All service is evaluated primarily according to the quality and results of the contribution; however, expectations may differ depending upon whether or not compensation or time has been provided to support the service.*

### **22. Administrative Assignments not covered by Position Description, if applicable**

Project Director, U. S. Department of Education Title V Developing Hispanic-Serving Institutions Program: "A Living Laboratory: Redesigning General Education for a 21st Century College of Technology," 10/1/11-9/30/13

(9-credit course release/semester plus summer salary provided for 10/1/11-9/30/12; 4.5-credit course release/semester plus summer salary provided for 10/1/12-9/30/13)

- Manage the day-to-day activities of the project and coordinate the work of the six Co-Directors in the four project areas: General Education Seminars, OpenLab, Assessment, and Brooklyn Waterfront Research Center Endowment
- Liaise with external General Education consultant Roberta Matthews (Provost Emerita, Brooklyn College), External Evaluator Tom Laird (Indiana University), President Hotzler, and Provost August
- Responsible for compliance with all U.S. Department of Education requirements, including fiscal oversight and annual reporting
- Supervise the Project Manager (Charlie Edwards) to ensure an integrated project
- Recruit and coordinate faculty members to serve as Activity Co-Directors for the General Education Seminars and OpenLab
- With OpenLab Co-Directors and Project Manager: recruit, hire, and supervise designers, developers, and community team in designing, building, and supporting the OpenLab
- With the Living Laboratory Activity Co-Directors and Project Manager, promote and disseminate information about the project in presentations and conferences at CUNY and elsewhere, on the OpenLab, and using additional social media and promotional outlets

**23. Other Department/College/University Service, including Continuing Education (list by category; for committee work, include the name of the committee chair)**

**2013-2014**

Department Committees:

Library Strategic Planning Committee, co-chair with Prof. Anne Leonard (2013-present)

- With fellow committee members Profs. Monica Berger, Junior Tidal, and Tess Tobin, draft, revise, and finalize a five-year strategic plan and goals for the library, including incorporating feedback and comments from all library faculty.
- With fellow committee members and input from all library faculty, revise the library's mission statement to better reflect the new strategic plan.
- With Chief Librarian Darrow Wood and Prof. Anne Leonard, meet with the President and Provost to discuss the library's strategic plan and the library's role in the college's strategic plan.

Collection Development Committee, Prof. Sharon Swacker, chair (2009-present)

- Participate in ongoing discussions and review of library material purchases and leases

Facilities Committee, Prof. Tess Tobin, chair (2012-present)

- Research and consider upgrades and modifications to the library's facilities and space
- Contribute links to relevant content to the Facilities Committee page on the library's staff wiki

Library and OpenLab Committee, Prof. Maura Smale, chair (2012-present)

Members: Profs. Ian Beilin, Monica Berger, Bronwen Densmore, Anne Leonard

- Use the City Tech OpenLab to promote and increase access to library resources and services.
- The committee created a project on the OpenLab <http://openlab.citytech.cuny.edu/library/>

Public Relations, Outreach & Marketing Committee, Prof. Ian Beilin, chair (2009-present)

- Promotional posts on library blog and Twitter for information literacy, library instruction, and workshop efforts
- Continue to develop and implement the New Student Orientation Scavenger Hunt game during Fall 2013 and Spring 2014 orientations (documentation is available on the staff wiki: [http://library.citytech.cuny.edu/staff/wiki/index.php/New\\_Student\\_Orientation](http://library.citytech.cuny.edu/staff/wiki/index.php/New_Student_Orientation))
- Staff a table at the New Student Orientation Info Fair in Fall 2013 and Spring 2014
- Wrote/cowrote two articles in each of the Fall 2013 and Spring 2014 issues of the faculty newsletter, Library Liaison (Fall 2013: <http://library.citytech.cuny.edu/uploads/newsletterfa2013.pdf>, Spring 2014 in progress)

Web Team, Prof. Junior Tidal, chair (2008-2011; 2012-present)

- Review and revise website sections "FAQs" and "How Do I...?" in preparation for Fall 2014 website redesign.
- With fellow members of the committee, discuss enhancements to the website and provide feedback on new and current features.

### College Service:

Title V Developing Hispanic-Serving Institutions Program, OpenLab Institutionalization Lead (Prof. Jonas Reitz, Project Director), “A Living Laboratory: Redesigning General Education for a 21st Century College of Technology” (3-credit course release per semester), 2013-2014 (see attached letter included as supporting documentation)

- Conference planning and proposals, including developing and submitting proposals for 7 City Tech, CUNY, and external conferences during the 2013-2014 academic year
- Strategic planning for institutionalization, including developing staffing plans for after the Title V grant has ended
- Outreach to staff offices throughout the college, including work with the Alumni Office to implement an alumni user type on the OpenLab
- Weekly update meetings with OpenLab Management Team, monthly Living Lab Steering Committee meetings

City Tech College Council Curriculum Committee, Prof. David Smith, current chair, 2008-present (see attached letter included as supporting documentation)

- Served as Secretary to the committee for the 2013-2014 academic year: monthly minutes and record keeping, assistance to the chair
- Revise Curriculum Committee section of the College Council website to reflect revised submission forms, and migrate website over to new College Council OpenLab site
- Maintain Curriculum Committee section of the College Council website, including frequent updates to current major and minor proposals list (2009-present)

Attended Department of Architectural Technology Faculty Meeting to discuss the scholarly publishing and impact, March 20, 2014 (see presentation included as supporting documentation)

Panel member of a PARSE/PDP discussion for new faculty, sponsored by the Faculty Commons, January 21, 2014

### University Service:

University Faculty Senate Computer Advisory Committee, Prof. Terry Martell (Baruch College), chair, 2013-present

- This faculty committee meets twice per semester with CUNY CIO Brian Cohen, University Director of Academic Technology George Otte, and Director of Management Analysis and Communications Wendy Lader to discuss and advise on educational technology from a faculty perspective.

CUNY Open Educational Resources Committee, Prof. Steven Ovadia, (LaGuardia CC), chair, 2013-present

- This committee of library faculty from across CUNY meets several times per year to discuss creating, implementing, and promoting open educational resources across the university.
- The committee has also created a website on the CUNY Academic Commons, and all members update the blog: <http://oercunyc.commons.gc.cuny.edu/>

Library Association of CUNY Scholarly Communications Roundtable, co-chair (with Prof. Jill Cirasella, CUNY Graduate Center), 2012-present

- Hold two meetings per year and encourage discussion on our Commons group: <http://commons.gc.cuny.edu/groups/lacuny-scholarly-communications-round-table/>
- This year we have offered 4 programs in a series called Information Interventions @ CUNY. Events included an overview of open access and authors' rights and one on predatory journals in Fall 2013; and an event on open educational resources and one on dissertation embargoes in Spring 2014. These events have been very well attended, and we've posted materials on the Open Access @ CUNY website: <http://openaccess.common.gc.cuny.edu/tag/information-interventions-cuny-series/>

CUNY Library Information Literacy Advisory Committee (LILAC), Curtis Kendrick, University Librarian, convener, 2008-present

Advocacy and Outreach Subcommittee, member, 2012-present

- Attended bimonthly LILAC meetings
- Participated in a subcommittee to explore the use and customization of Guide on the Side tutorials for information literacy instruction for use by all CUNY libraries
- Led a workshop on using games in library and information literacy instruction for the LILAC Spring Program on April 25, 2014
- Continue to administer the LILAC group on the CUNY Academic Commons, a virtual workspace for this geographically-dispersed committee (<http://commons.gc.cuny.edu/groups/lilac/>) (2009-present)

CUNY Committee on Academic Technology, George Otte, University Director of Academic Technology, chair

CUNY Academic Commons Subcommittee, Prof. Matthew Gold, chair (2008-present)

- Attended monthly committee and subcommittee meetings
- Continued support of and contribution to policy decisions and overall site plans for the CUNY Academic Commons (<http://commons.gc.cuny.edu>)

CUNY Games Network Steering Committee, member

- Continue to maintain CUNY Games Network group on the CUNY Academic Commons: <http://commons.gc.cuny.edu/groups/games-teaching-and-learning/>
- Continue to update the CUNY Games Network website: <http://games.common.gc.cuny.edu/>
- Planned and implemented the first annual CUNY Games Festival Conference on 1/17/14, attended by over 150 people including faculty, staff, and students from 11 CUNY schools.

## **2012-2013**

### Department Committees:

Collection Development Committee, Prof. Sharon Swacker, chair (2009-present)

- Participate in ongoing discussions and review of library material purchases and leases

Facilities Committee, Prof. Tess Tobin, chair (2012-present)

- Research and consider upgrades and modifications to the library's facilities and space

- Contribute links to relevant content to the Facilities Committee page on the library's staff wiki

Library and OpenLab Committee, Prof. Maura Smale, chair (2012-present)

Members: Profs. Ian Beilin, Monica Berger, Bronwen Densmore, Anne Leonard

- Coordinate this new committee to use the City Tech OpenLab to promote and increase access to library resources and services.
- The committee created a project on the OpenLab <http://openlab.citytech.cuny.edu/library/>

Public Relations, Outreach & Marketing Committee, Prof. Ian Beilin, chair (2009-present)

- Promotional posts on library blog and Twitter for information literacy, library instruction, and workshop efforts
- Create and implement the New Student Orientation Scavenger Hunt game for Fall 2012 and Spring 2013 orientations; development is ongoing
- With Prof. Alevtina Verbovetskaya, Substitute Librarian, staff a table at the New Student Orientation Info Fair in Fall 2012
- Coordinate preparation of Quick Tips for various subjects by Prof. Betsy Crenshaw, adjunct library faculty
- Wrote/cowrote three articles in the faculty newsletter, Library Liaison:
  - o Faculty Workshops by Request  
<http://library.citytech.cuny.edu/blog/blog/2013/03/07/faculty-workshops-by-request/>
  - o What's New with Open Access  
<http://library.citytech.cuny.edu/blog/blog/2013/03/07/whats-new-with-open-access/>
  - o How Students Use the City Tech Library, with Prof. Tess Tobin  
<http://library.citytech.cuny.edu/blog/blog/2013/03/07/i-like-coming-here-because-when-i-go-home-i-get-distracted-easily-how-students-use-the-city-tech-library/>

Web Team, Prof. Junior Tidal, chair (2008-2011; 2012-present)

- With fellow members of the committee, discuss enhancements to the website and provide feedback on new and current features.

College Service:

City Tech Games & Learning Faculty Interest Group, co-founder/chair with Prof. David Smith, 2012-present

- Created this new group to provide a forum for City Tech faculty and staff to discuss the use of games-based learning in their instruction.
- Coordinated and held one meeting per semester
- Meeting minutes and other materials available on the OpenLab  
<http://openlab.citytech.cuny.edu/gamesfig/>

City Tech College Council Curriculum Committee, Prof. Andrew Douglas, current chair, 2010-present (see attached letter included as supporting documentation)

- Maintain Curriculum Committee section of the College Council website, including frequent updates to current major and minor proposals list (2009-present)
- Subcommittee member for new course proposal MAT 1190 Quantitative Reasoning (Fall 2012)
- Chair of subcommittee for new course proposal HIS 2405 History of Foodways in the United States (Spring 2013)

Attended English Department Junior Faculty Meeting to discuss the PARSE and tenure and promotion process, February 26, 2012

(see attached letter included as supporting documentation)

#### University Service:

Library Association of CUNY Scholarly Communications Roundtable, co-chair (with Prof. Jill Cirasella, Brooklyn College), 2012-present

- Hold two meetings per year and encourage discussion on our Commons group:  
<http://commons.gc.cuny.edu/groups/lacuny-scholarly-communications-round-table/>
- Co-organized a one-day Open Access Week program at the CUNY Graduate Center, October 26, 2012: <http://openaccess.commons.gc.cuny.edu/2012/10/01/open-access-week-double-feature-the-grad-center-10262012/>
- Co-organized Spring Program "Computers and crowds: New content production models and their impact on scholarly research," May 17, 2013 at the CUNY School of Journalism

CUNY Library Information Literacy Advisory Committee (LILAC), Curtis Kendrick, University Librarian, convenor, 2008-present

Advocacy and Outreach Subcommittee, member, 2012-present

- Attended bimonthly LILAC meetings
- Work with subcommittee members to create and maintain content on the LILAC-created Information Literacy @ CUNY website: <http://infolit.commons.gc.cuny.edu/>
- Created and continue to administer the LILAC group on the CUNY Academic Commons, a virtual workspace for this geographically-dispersed committee (<http://commons.gc.cuny.edu/groups/lilac/>) (2009-present)

CUNY Committee on Academic Technology, George Otte, University Director of Academic Technology, chair

CUNY Academic Commons Subcommittee, Prof. Matthew Gold, chair (2008-present)

- Attended monthly committee and subcommittee meetings
- Continued support of and contribution to policy decisions and overall site plans for the CUNY Academic Commons (<http://commons.gc.cuny.edu>)

CUNY Games Network Steering Committee, 2012-13

- Continue to maintain CUNY Games Network group on the CUNY Academic Commons: <http://commons.gc.cuny.edu/groups/games-teaching-and-learning/>
- With fellow Steering Committee members:
  - o Continue to update the CUNY Games Network website: <http://games.commons.gc.cuny.edu/>
  - o Presented at the CUNY IT Conference in December 2012 (more details in Conference Presentations/Invited Talks, Section 18 above)
  - o Began planning for our first conference, the CUNY Games Fest, to be held January 17, 2014 at the CUNY Graduate Center

Open Access Scholarly Publishing and Institutional Repository Advocacy, 2012-2013

- Met regularly during the year as a member of the CUNY Institutional Repository Group, chaired by Prof. Polly Thistlethwaite (CUNY Graduate Center), charged to research and create a plan for an institutional repository for CUNY
- Co-facilitate (with Profs. Jill Cirasella and Alycia Sellie, Brooklyn College) the Open Access @ CUNY website <http://openaccess.commons.gc.cuny.edu/>
- Co-facilitate (with Profs. Jill Cirasella and Alycia Sellie, Brooklyn College) the Open Access Publishing Network @ CUNY <http://commons.gc.cuny.edu/groups/oapn/>

## **2011-2012**

### Department Committees:

Assessment Committee, Darrow Wood, chair

- Participated in the development of surveys of library use for City Tech faculty and students
- Attended CUNY Libraries Assessment Share, Hunter College, 10/4/11

Collection Development Committee, Prof. Sharon Swacker, chair (2009-present)

- Participated in ongoing discussions and review of library material purchases and leases

Public Relations Committee, Prof. Bronwen Densmore, chair (2009-present)

- Promotional posts on library blog, Twitter, and plasma screen
- Coordinated preparation of Open Access promotional materials and poster for the library's table at the collegewide Faculty Poster Session by Prof. Alevtina Verbovetskaya, Reference/Instruction Librarian (adjunct)

Tutorials Committee, Prof. Maura Smale, chair (2009-present)

- Working with Prof. Bronwen Densmore, Instructional Design Librarian, and Prof. Alevtina Verbovetskaya, Reference/Instruction Librarian (adjunct), coordinated promotion and outreach efforts for the library's growing number of online video tutorials.

### Other Department Service:

Participated in the recruitment and interview process for new library faculty line, Instruction Librarian, ongoing Spring 2012

### College Service:

City Tech College Council Curriculum Committee, Prof. Jill Boratoglou, chair, 2010-present (see attached included as supporting documentation)

- Maintain Curriculum Committee section of the College Council website, including frequent updates to current major and minor proposals list (2009-present)

City Tech Online Learning Advisory Committee/Academic Technologies Committee, Karen Lundstrom, Director of Academic Technology, chair, 2008-present

- Participated in CUNY IT Conference presentation about my work in the CUNY Hybrid Initiative, with Prof. Amit Mehrotra, to create online video tutorials for library and information literacy

instruction for hybrid sections of HM 3502 Hospitality Management Research Seminar (see links under Department Service: Tutorials Committee, below), December 2, 2011

City Tech Student Speaking Competition, Prof. Justin Davis and Prof. Denise Scannell, chairs, December 8, 2011 (see attached included as supporting documentation)

- Served as a judge of student speeches

#### University Service:

CUNY Library Information Literacy Advisory Committee (LILAC), Curtis Kendrick, University Librarian, convenor, 2008-present

Information Literacy Tools subcommittee, Member 2011-present

- Attended bimonthly LILAC meetings
- Work with subcommittee and Instructional Technology Working Group members to create and curate information literacy tutorials for use across CUNY (2010-present)
- Created and continue to administer the LILAC group on the CUNY Academic Commons, a virtual workspace for this geographically-dispersed committee (<http://commons.gc.cuny.edu/groups/lilac/>) (2009-present)

CUNY Committee on Academic Technology, George Otte, University Director of Academic Technology, chair

CUNY Academic Commons Subcommittee, Prof. Matthew Gold, chair (2008-present)

- Attended monthly committee and subcommittee meetings
- Continued support of and contribution to policy decisions and overall site plans for the CUNY Academic Commons (<http://commons.gc.cuny.edu>)

CUNY Games Network Steering Committee, 2009-present

- Continue to maintain CUNY Games Network group on the CUNY Academic Commons: <http://commons.gc.cuny.edu/groups/games-teaching-and-learning/>
- With fellow Steering Committee members:
  - o Continue to update the CUNY Games Network website: <http://games.commonsgc.cuny.edu/>
  - o Presented at the CUNY IT Conference in December 2011, THATCamp Games in January 2012, and at numerous CUNY colleges since 2009 (more details in Conference Presentations/Invited Talks, Section 18 above)

Open Access Scholarly Publishing Advocacy, with Profs. Jill Cirasella and Alycia Sellie, Brooklyn College, 2010-present

- Member of the University Faculty Senate's Open Access Group, charged in November, 2011, to explore the creation of an institutional repository for CUNY
- Co-convene monthly Open Access Meetups for CUNY faculty, staff, and graduate students beginning Spring 2012
- Co-facilitate the Open Access @ CUNY website <http://openaccess.commonsgc.cuny.edu/>
- Co-facilitate Open Access Publishing Network @ CUNY <http://commons.gc.cuny.edu/groups/oapn/>



## **2008-2011**

### Department Committees:

Assessment Committee, Darrow Wood, chair

- Participated in the development of surveys of library use for City Tech faculty and students

Collection Development Committee, Prof. Sharon Swacker, chair (2009-present)

- Participated in ongoing discussions and review of library material purchases and leases

Public Relations Committee, Prof. Bronwen Densmore, chair (2009-present)

- Promotional posts on library blog, Twitter, and plasma screen
- Prepared handouts and brochures for students and faculty on library resources and services, including "How to Find Your Textbook in the Library" handout for students (see attached included as supporting documentation)
- Prepared promotional materials and poster for the library's table at the collegewide Faculty Poster Session every Fall semester

Tutorials Committee, Prof. Maura Smale, chair (2009-present)

- As part of the CUNY Hybrid Initiative, created two online video tutorials for students in Prof. Amit Mehrotra's hybrid section of HM 3502 Hospitality Management Research Seminar course, and promoted the library's online video tutorials to other faculty teaching research methods courses. (2010-present)
  - o Find Your Article with Find It!  
<http://library.citytech.cuny.edu/instruction/tutorials/findit.php>
  - o Supercharge Your Database Searching:  
<http://library.citytech.cuny.edu/instruction/tutorials/supersearch.php>
- Created online video tutorials for library instruction (2009-2011)
  - o Finding Books in the Library:  
<http://library.citytech.cuny.edu/instruction/video/findingBooks.php>
  - o Borrowing Books from Other CUNY Libraries:  
<http://library.citytech.cuny.edu/instruction/tutorials/clics.php>
  - o Finding Journals and Magazines by Title in the Library:  
<http://library.citytech.cuny.edu/instruction/video/journalsTitle.php>
- Authored guidelines for creating online video tutorials and posted on staff wiki.

Website Committee, Prof. Junior Tidal, chair (2008-2011)

- Revised and converted Architectural Technology subject guide to new wiki page:  
[http://library.citytech.cuny.edu/research/subjectGuides/wiki/index.php/Architectural\\_Technology](http://library.citytech.cuny.edu/research/subjectGuides/wiki/index.php/Architectural_Technology) (2010-2011)
- Coordinated reorganization of the internal library staff wiki by Prof. Elise Ferer, Reference/Instruction Librarian (2010-2011)
- With Prof. Junior Tidal and Prof. Monica Berger, developed quality assurance guidelines for Library website (2009-2010)

- With fellow members of the committee, discuss enhancements to the website and provide feedback on new and current features.

#### Other Department Service:

Participated in the recruitment and interview process for adjunct Instruction Librarians as well as adjunct library faculty to teach LIB 1201 Research & Documentation for the Information Age, 2010-present

Participated in the recruitment and interview process for Instructional Design Librarian, Prof. Bronwen Densmore, hired May 2010

With Prof. Anne Leonard, created and continue to maintain Google Calendar for Library Department scheduling (meetings, reference, instruction, events, leave, etc.), 2009-present

- Created guidelines for Google Calendar use and posted on library staff wiki

Supervised Mary Finnan, graduate student intern from Pratt Institute School of Information and Library Science, Spring 2009

With Prof. Tess Tobin, facilitated City Tech's participation in the CUNY Collaborative Research Incentive Grant "Information Literacy, Critical Thinking and Technology: Gathering Data on CUNY Students' Performance on Scenario Tasks Assessing ICT Skills" during the Spring 2008 semester.

- Coordinated and promoted iSkills testing, proctored student participants, arranged for student incentives

#### College Service:

Professional & Technical Writing Committee, Department of English, Prof. Nina Bannet, chair, 2009-2011 (see attached included as supporting documentation)

- Assist in reviewing/revising proposals for new courses to support the degree
- Worked with Prof. Reneta Lansiquot to contribute content on metadata, findability, taxonomy, and folksonomy to the syllabus for new course ENG 3790 Information Architecture
- Coauthored Letter of Intent for the Bachelor of Science in Professional & Technical Writing

City Tech College Council Curriculum Committee, Prof. Peter Catapano, chair, 2008-2010; Prof. Jill Boratoglou, chair, 2010-present (see attached included as supporting documentation)

(Please note that I was a nonvoting member from 2008-2010)

- Maintain Curriculum Committee section of the College Council website, including frequent updates to current major and minor proposals list (2009-present)
- Chair of subcommittee for 10-02 MEDU 2091 Peer Leader Training in Mathematics (2010-2011)
- Member of subcommittee for EDU 3670 Literacy Instruction in Career and Technology Education (proposal withdrawn after first subcommittee meeting) (2010-2011)
- Member of subcommittee for 09-04 Peer Leader Training (2009-2010)
- Member of subcommittee for 09-13 ENVC 2401, Renewable & Hybrid Energy Systems (2009-2010)
- Member of subcommittee for 08-02 Certificate Program in Career and Technical Education (2008-2009)

City Tech Online Learning Advisory Committee/Academic Technologies Committee, Karen Lundstrom, Director of Academic Technology, chair, 2008-present

- Participated in the CUNY Hybrid Initiative, with Prof. Amit Mehrotra, to create online video tutorials for library and information literacy instruction for hybrid sections of HM 3502 Hospitality Management Research Seminar (see links under Department Service: Tutorials Committee above) (2010-present)
- Discussed state of online learning at City Tech at Provost's Senior Staff meeting, 2/24/10
- Contributed to Faculty and Student Technology Literacy surveys administered Fall 2008
- Assisted with planning City Tech Spring Into Technology Conference for 5/1/09

Title V Developing Hispanic-Serving Institutions Program, Co-Director, Online Digital Platform (Prof. Matthew Gold, Principal Investigator), "A Living Laboratory: Redesigning General Education for a 21st Century College of Technology," 2010-2011

(3-credit course release per semester plus summer salary provided for the duration of the funding period)

- With co-director Prof. Dan Wong, coordinated the creation of a digital online platform for teaching, learning, and communication at City Tech: OpenLab
- Recruited, hired, and supervised staff of designers, community facilitators, and documentation specialists in designing and supporting the OpenLab
- Retained software development firm to build and implement OpenLab on an external server host
- Provided support for General Education Seminar fellows in their use of the CUNY Academic Commons and the OpenLab

City Tech General Education Committee, Provost Bonne August, chair, 2009-2011

- Participated in collegewide General Education meetings and activities
- Completed curriculum mapping for General Education knowledge, skills, and values in the Library Department
- Worked with committee representatives from across the college to create Student Learning Outcomes for General Education at City Tech
- Liaised with Library Department Curriculum Committee to identify knowledge, skills and values taught by the Library Department
- Completed curriculum mapping worksheet for Library Department knowledge, skills and values

City Tech Assessment Committee, Tammie Cumming, Director of Assessment and Institutional Research, chair, 2009-2011 (see attached included as supporting documentation)

- Participated in collegewide assessment meetings and activities
- With other members of the Assessment Committee, created a rubric for use in assessing information literacy at City Tech
- Completed the annual assessment reports for LIB 1201
- Created a rubric, timetable and implementation plan for assessing learning objectives in LIB 1201
- With the Library Department Curriculum Committee, normed rubric and cross-graded student work in LIB 1201

City Tech Student Speaking Competition, Prof. Justin Davis and Prof. Denise Scannell, chairs, December 9, 2010 (see attached included as supporting documentation)

- Served as a judge of student speeches

Confronting the Hard Questions: What it Takes to Teach and Learn at CUNY, CUNY Provost Council Seminar, November 7, 2008

- Member of City Tech breakout session team (with Provost Bonne August, Dean Sonja Jackson, Prof. Walter Brand, Prof. Mark Noonan, Prof. Estela Rojas, and Prof. Jenna Spevack) which participated in discussion with the Bronx Community College team.

#### University Service:

CUNY Library Information Literacy Advisory Committee (LILAC), Curtis Kendrick, University Librarian, convenor, 2008-present

Information Literacy Tools subcommittee, Chair 2008-2011

(see attached included as supporting documentation)

- Attended bimonthly LILAC meetings
- Work with subcommittee and Instructional Technology Working Group members to create and curate information literacy tutorials for use across CUNY (2010-present)
- Created and continue to administer the LILAC group on the CUNY Academic Commons, a virtual workspace for this geographically-dispersed committee (<http://commons.gc.cuny.edu/groups/lilac/>) (2009-present)
- Created a proposal for a new Instructional Technology Working Group to create information literacy tutorials for CUNYwide use, and began to recruit library faculty for the group (2010-2011)
- Developed list of Information Literacy Tools & Resources and made available on the Academic Commons for use across the university ([http://commons.gc.cuny.edu/wiki/index.php/Information\\_Literacy\\_Resources\\_@\\_CUNY](http://commons.gc.cuny.edu/wiki/index.php/Information_Literacy_Resources_@_CUNY)) (2009-2011)
- Assisted the PR Subcommittee with moving the LILAC website to the CUNY Academic Commons (<http://infolit.commons.gc.cuny.edu/>) (2010-2011)
- Presented at "Creditable Strategies: The Library Course in the CUNY Curriculum," 2/1/10, CUNY Graduate Center
- Explored platforms for creation of a CUNY-wide IL quiz question database; established temporary list of quiz questions in Google spreadsheet (2008-2009)
- As Chair, recorded monthly subcommittee meeting minutes, attended monthly LILAC chairs conference calls and full LILAC meetings (2008-2011)

CUNY Committee on Academic Technology, George Otte, University Director of Academic Technology, chair

CUNY Academic Commons Subcommittee, Prof. Matthew Gold, chair

(2008-present)

- Attended monthly committee and subcommittee meetings
- Continued support of and contribution to policy decisions and overall site plans for the CUNY Academic Commons (<http://commons.gc.cuny.edu>)
- Usability testing the Academic Commons at the CUNY IT Conference, December 2010
- Presented the Academic Commons (with Matt Gold), City Tech Faculty Commons, 4/13/10

- Explored Creative Commons licenses for Academic Commons content, contributed to information architecture of site and general site use guidelines (2008-2009)

CUNY Games Network Steering Committee, 2009-present

- Created and continue to maintain CUNY Games Network group on the CUNY Academic Commons: <http://commons.gc.cuny.edu/groups/games-teaching-and-learning/>
- With fellow Steering Committee members:
  - o Created and continue to update the CUNY Games Network website: <http://games.commons.gc.cuny.edu/>
  - o Presented at the CUNY IT Conference in December 2011, THATCamp Games in January 2012, and at numerous CUNY colleges since 2009 (more details in Conference Presentations/Invited Talks, Section 18 above)

Open Access Scholarly Publishing Advocacy, with Profs. Jill Cirasella and Alycia Sellie, Brooklyn College, 2010-present

- Co-create/facilitate the Open Access @ CUNY website <http://openaccess.commons.gc.cuny.edu/>
- Co-create/facilitate Open Access Publishing Network @ CUNY <http://commons.gc.cuny.edu/groups/oapn/>
- Presented "Open Access Scholarly Publishing: What, Why and How," with Prof. Jill Cirasella, Brooklyn College, to the CUNY Academic Council, 3/2/11 (<http://tinyurl.com/OAforCUNY>)

Co-developed proposal for CUNY to host the ACRL Roadshow: Scholarly Communications 101, a professional development event about open access publishing for CUNY library faculty, 6/3/11, Brooklyn College. (see attached included as supporting documentation)

Presented "Open Access Scholarly Publishing: What, Why and How," with Prof. Jill Cirasella, Brooklyn College, to the CUNY Academic Council, 3/2/11 (see attached included as supporting documentation)

- Presentation slides: <http://tinyurl.com/OAforCUNY>

LACUNY (Library Association of CUNY) Junior Faculty Research Roundtable, Co-chair and Co-founder with Prof. Jill Cirasella, Brooklyn College, 2008-2010

- Convened bimonthly meetings, recorded meeting minutes, maintained member email list and wiki
- Organized Author Workshop with Emerald Publishing Group, 3/17/10, CUNY Graduate Center
- Implemented member survey, April 2010
- Co-organized Institutional Review Board Workshop, 2/26/09, CUNY Grad Center, co-sponsored by LACUNY Professional Development Committee
- Website: <http://lacuny.org/committees-and-roundtables/roundtables/junior-faculty-research>

Presented at the LACUNY (Library Association of CUNY) Professional Development Committee's PSC-CUNY Grants Workshop, 11/11/09

- Roundtable discussion with library faculty applying for PSC-CUNY grants

LACUNY (Library Association of CUNY) Emerging Technologies Committee, Co-chair with Prof. Jill Cirasella, Brooklyn College, 2008-2009

- Co-organized program Free and Open Source Software for Librarians: Why Software Freedom Matters, 7/10/08, City Tech
- Co-organized program Google Chrome, Google Docs, and the Explosion of Cloud Computing, 11/19/08, CUNY Grad Center
- Co-organized program Firefox Plugin Showcase, co-sponsored with METRO (Metropolitan New York Library Council), 4/3/09
- Website: <http://lacuny.org/committees-and-roundtables/committees/emerging-technologies>

**24. Professional Activities and Recognition** (e.g., state and national certification/ licensing bodies, service on accrediting bodies, offices in professional organizations)

Professional Service:

Coordinator, ACRLog (<http://www.acrlog.org>), Association of College and Research Libraries, 2011-present

- Recruit and edit guest posts, recruit and coordinate new bloggers
- Maintain and upgrade blog software when necessary

Editorial Board Member and Peer Reviewer, Journal of Library Innovation (<http://libraryinnovation.org/>), 2013-present

Editorial Board Member and Peer Reviewer, Journal of Interactive Technology and Pedagogy (<http://jitp.commons.gc.cuny.edu/>), 2011-present

Editorial Board Member and Peer Reviewer, Communications in Information Literacy (<http://comminfolit.org/>), 2010-present

Editorial Board Member and Peer Reviewer, Urban Library Journal (<http://lacuny.org/ulj/>), 2009-present

Instruction Section Advisory Committee, Association of College & Research Libraries, 2008-2011

Co-chair, Instruction Section Web Site Design Implementation Task Force, Association of College & Research Libraries, 2008-2011

- Managed workflow of 6 member committee and archived all committee communications
- Implemented redesign by recoding and converting old website pages to new template

Memberships:

Library Association of the City University of New York, 2006-present

ACRL Greater New York Metropolitan Area Chapter, 2006-present

Association of College & Research Libraries, 2006-present

American Library Association, 2006-present

- Instruction Section, 2006-present

- Anthropology and Sociology Section, 2006-present  
Society for Historical Archaeology, 1996-2003  
Society for American Archaeology, 1991-2003

**25. List any other activities considered relevant, including participation in continuing professional education and community service.**

Conferences, Symposia, and Professional Education Programs Attended:

Reinventing Libraries, Reinventing Assessment Conference, Baruch College, 6/6/14

Emerging Learning Design Conference, Montclair State University, 5/30/14

Bronx EdTech Showcase, Bronx Community College, 5/9/14

CUNY CUE Conference, LaGuardia Community College, 5/2/14

Information Literacy to Empower, LACUNY Institute, CUNY Graduate Center, 4/4/14

Teaching & Technology Conference, Baruch College, 3/28/14

Douglas Rushkoff: "Technology as Classroom: The Media Environment as Pedagogy," Center for the Humanities, CUNY Graduate Center, 3/12/14

Art + Feminism Wikipedia Editathon, Brooklyn Museum, 2/1/14

CUNY Games Festival Conference, CUNY Graduate Center, 1/17/14

CUNY IT Conference, John Jay College, 12/5/13-12/6/13

American Anthropological Association Annual Meeting, Chicago, 11/21/13-11/24/13

Op-Ed Pieces and Pitches Workshop, Just Publics @ 365 Media Camp, CUNY Graduate School of Journalism, 8/8/13

CUNY CUE Conference, John Jay College, 5/10/13

Association of College and Research Libraries National Conference, Indiana Convention Center, 4/11/13-4/13/13

HEP Project Directors' Meeting, U.S. Department of Education, Washington D.C., 3/26/13-3/28/13

Theorizing the Web Conference, CUNY Graduate Center, 3/1/13-3/2/13

CUNY IT Conference, John Jay College, 11/29/12-11/30/12

Participant, CUNY Librarians L.E.A.D. Program, 2012, sponsored by the CUNY Council of Chief Librarians; full-day workshop CUNY Graduate School of Journalism, 5/23/12

CUNY CUE Conference, College of Staten Island, 5/11/12

LILAC (CUNY Library and Information Literacy Advisory Committee) Spring Program, "Workplace Readiness? Gaps in Critical Thinking Skills of Early Career Professionals," John Jay College, 4/27/12

Dr. Gardner Campbell (Virginia Tech): "Digital Citizenship," Seminar on Innovative Teaching, Baruch College, 3/6/12

LACUNY (Library Association of CUNY) Dialogues, "Libraries, Librarians, and Advocacy," CUNY Graduate Center, 1/23/12

THATCamp Games Conference, University of Maryland, 1/20/12-1/22/12

CUNY IT Conference, John Jay College, 12/1/11-12/2/11

American Anthropological Association Annual Meeting, Montreal, 11/16/11-11/20/11

Jim Groom (University of Mary Washington), Joss Winn, and Mike Neary (University of Lincoln, UK): "Innovative Pedagogies for the Future of Higher Education," Seminar on Innovative Teaching, Baruch College, 10/13/11

MobilityShifts, An International Future of Learning Summit, The New School, 10/10/11-10/16/11

CUNY General Education Conference, York College, 5/6/11

LACUNY (Library Association of CUNY) Instruction Committee Spring Program, "Critical Information Literacy: The Challenge of Practice," CUNY Graduate Center, 4/22/11

Copyright and Fair Use @ CUNY, Borough of Manhattan Community College, 4/8/11

Association of College and Research Libraries National Conference, Philadelphia Convention Center, 3/30/11-4/2/11

METRO (Metropolitan New York Library Council) Bibliographic Instruction Special Interest Group, "Citation Situation," METRO, 3/3/11

The Teaching Portfolio Workshop, Professional Development Advisory Council, New York City College of Technology, 1/5/11-1/10/11

ACRL (Association of College and Research Libraries)/NY Symposium, Baruch College, 12/10/10

CUNY IT Conference, John Jay College and CUNY Graduate Center, 12/3/10 and 12/14/10



NELIG (New England Library Instruction Group) Annual Program, "Meeting Digital Natives Where They Are," Yale University West Campus, 6/4/10

LACUNY (Library Association of CUNY) Instruction Committee Spring Program, "Critical Pedagogy and Library Instruction," Brooklyn College, 5/8/10

The Digital University: Power Relations, Publishing, Authority and Community in the 21st Century Academy, CUNY Graduate Center, 4/21/10

Reference Services Symposium, "Doing More with Less," Columbia University, 3/12/10

CUNY IT Conference, John Jay College, 12/4/09

LACUNY (Library Association of CUNY) Institute, "Library Leadership: The Next Generation," CUNY Graduate Center, 10/23/09

METRO (Metropolitan New York Library Council) Bibliographic Instruction Special Interest Group, "Online Tools for Library Instruction," METRO, 6/18/09

LibCampNYC 2009, co-sponsored by METRO and the Brooklyn College Library, Brooklyn College, 6/3/09

METRO (Metropolitan New York Library Council) Bibliographic Instruction Special Interest Group, "Proven Instructional Strategies," CUNY Graduate Center, 11/18/08

Conversing in the Library: Challenges and Opportunities, 6/4/08, Brooklyn College (co-sponsored by the Brooklyn Museum and METRO [Metropolitan New York Library Council])

Summer Institute for Teaching and Learning, New York City College of Technology, 5/27/08-5/29/08

LACUNY (Library Association of CUNY) Institute Series, "Information Ethics and its Applications," Hunter College, 5/9/08

METRO (Metropolitan New York Library Council) Bibliographic Instruction Special Interest Group, "Assessment of Library Instruction," METRO, 4/1/08

LACUNY (Library Association of CUNY) Instruction Committee Spring Program, "Rethinking Relevance – Technology and Pedagogical Points of View," Borough of Manhattan Community College, 3/21/08

#### Community Service:

PSC-CUNY Educational Technology Advisory Committee: As a member of this committee I work to advise the PSC on recommendations for contract demands related to the implementation and use of educational technology across the university (2014-present).

Brooklyn School for Collaborative Studies: Participated as an evaluator, using a rubric, in two panels (Social Studies and Science) for the high school performance-based assessment task (PBAT) at this Brooklyn secondary school (<http://www.bcs448.org/>) in Spring 2010.

## SELF EVALUATION

### 26. Self evaluation:

- In preparation for the Annual Evaluation, faculty members should review the year's activities and accomplishments in light of their overall goals.
- Candidates for **tenure** should evaluate their work since their initial appointment.

In a succinct but complete narrative, (normally limited to three pages or fewer, single-spaced) candidates should assess their teaching, scholarly and professional growth, and service and should explain how their activities in these areas contribute to the success of their department and New York City College of Technology. The self-evaluation provides candidates an opportunity to reflect on the values, philosophy, and intellectual interests that inform their teaching and scholarship. (See the *Faculty Personnel Process Guidelines, Section I.B.4* for further guidance.)

In the six and a half years since I began my job as Assistant Professor and Coordinator of Library Instruction at City Tech, I have enjoyed the variety of opportunities that the position offers. In my work I strive to connect all components of what's been termed the "three-legged stool," from librarianship to service to scholarly research.

My primary role in the City Tech Library has been to lead the library's instructional efforts, working together with my colleagues on our Instruction Team to develop and deliver research and library instruction in the classroom and online. In the first year of my work I wrote a white paper on information literacy, in collaboration with my colleagues, to both plan and speculate on the role of research and library instruction and information literacy at the college. I also developed the library's first credit-bearing course, LIB 1201 Research and Documentation for the Information Age, which ran for the first time in Spring 2010. The course is now included in City Tech's General Education Core Curriculum category Information & Society and is required by several degree programs at the college. Prof. Anne Leonard and I collaborated on a book chapter that discusses our experience in the course, and I continue to seek opportunities to expand my research on critical information literacy.

During my time as Instruction Coordinator, the library has been fortunate to hire both an Instructional Design Librarian and Instruction Librarian. The addition of these two faculty positions has helped our Instruction Team expand the teaching and collaboration we offer, and to keep up with the rising enrollment at the college. We continue to teach one information literacy section for each ENG 1101 English Composition I class, which has grown to approximately 140 sections each Fall semester and 70 sections each Spring semester, and we now offer three sections of LIB 1201 each semester. The library's Curriculum Committee and the Instruction Team are also beginning to explore additional credit-bearing course offerings, especially in collaboration with faculty in other departments as part of the increasing emphasis on interdisciplinary learning experiences at the college.

I am also active in service to the college, university, and the library profession, all of which have taught me much about City Tech and CUNY, and the opportunities for the library to contribute to the mission of the college. I have been a member of the collegewide General Education and Assessment Committees and have served on College Council Curriculum Committee, first as a member, then during the 2013-2014 academic year as Secretary. For the 2011-2013 academic years I served as

the Project Director for City Tech’s Title V project “A Living Laboratory,” funded via a \$3.1M grant from the U.S. Department of Education. In this role I led a steering committee of eight faculty and staff in faculty and technology development activities, and was ultimately responsible for the project budget, evaluation, and reporting. I have also served as Co-Director and Institutionalization Lead for the OpenLab, an activity of the Living Lab grant that has enabled the creation of an open digital platform for coursework, collaboration, and communication between students, faculty, and staff at City Tech. The OpenLab has seen explosive growth since Fall 2011 when it debuted, with over 10,500 members in Fall 2014, and it has been a privilege to work with such a dedicated and talented team on the site.

My service on university committees – for example, as a member of CUNY’s Library Information Literacy Advisory Committee, as co-chair of the Library Association of CUNY’s Scholarly Communications Roundtable, and as a member of the CUNY Committee on Academic Technology – has exposed me to collaboration between libraries, faculty, and other departments across CUNY. I am also active in the national professional organization Association of College & Research Libraries. My work coordinating and writing for the *ACRLog* blog has helped me stay current on issues and trends in both academic librarianship and higher education.

As faculty members, City Tech librarians engage in research and scholarship, and I have several scholarly interests that articulate well with my library and service responsibilities. My primary project is an ethnographic study of the academic and research practices of CUNY undergraduates: how, where, and when they do their scholarly work. My research partner – Prof. Mariana Regalado, of Brooklyn College – and I have shared our findings at numerous CUNY and national conferences and are in the process of writing up our results, which have already informed my own teaching practices as well as facilities and strategic planning in the library. I also have a strong interest in open access publishing and new models of scholarly communication, subjects that encompass my work as a librarian as well as my research and publishing activities.

During this current academic year I co-chaired the library’s Strategic Planning Committee with Prof. Anne Leonard, collaborating with library faculty to develop and refine a five-year plan for library services, resources, and facilities. This work was extremely valuable to me in many ways, not least of which was the opportunity to prepare for the career transition I have just made, from Coordinator of Library Instruction to my new appointment as Chief Librarian and Department Chair. It has been a pleasure to work with my colleagues to encourage and support the academic success of the college community since I joined the City Tech library faculty six and a half years ago. I look forward to the opportunity to continue to use my experience to the benefit of the library and the college as Chief Librarian.



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(Signature)

NOTE: Candidates for tenure, certificate of continuous employment, or promotion should complete and attach a copy of their **Curriculum Vitae**.

*Adopted by the College Personnel & Budget Committee, 22 April 2010*