

MEMORANDUM

TO: Bonne August, Provost

FROM: Arlene Torres, University Dean for Recruitment and Diversity *A. T.*

DATE: September 5, 2017

RE: Faculty Fellowship Publication Program (FFPP) 2017-2018

The Faculty Fellowship Publication Program (FFPP), sponsored by the Office of Recruitment and Diversity, is a University-wide initiative developed to assist full-time, untenured faculty in the design and execution of scholarly writing projects. Faculty selected for participation in the program will begin an intensive orientation this December. During the spring semester, participants will attend group sessions and one-on-one meetings with an assigned mentor for continued support of their writing projects.

Due to the rigorous program requirements, faculty chosen will receive three hours of reassigned time funded by the University. Since reassigned time will be provided, program participants must receive a letter of endorsement from the college provost and department chairperson.

Attached is the list of eligible faculty from your institution and the program announcement, which includes eligibility requirements, and the application cover sheet. My office has already notified those listed about the program and the application deadline of **October 27, 2017**.

The program is an integral component of the University's commitment to diversity. Although it is open to all faculty members who meet the eligibility requirements, CUNY's protected groups, including Italian Americans, are especially encouraged to apply.

As always, this program is subject to funding availability. Updates on the program can be found at:
<http://www.cuny.edu/about/administration/offices/ohrm/diversity/Retention/FFPP.html>

Thank you for your continued support of the Faculty Fellowship Publication Program.

cc: Barbara Burke
John Carlson
Patricia Cody
Sandra Gordon

encs: List of Eligible Faculty
FFPP Application and Cover Sheet
FFPP Announcement Flyer