

# Self-Evaluation

Finding Your Voice through Self-Reflection and Peer Review Process

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**Writing Across the Curriculum**

Samar El Hitti and Rebecca Mazumdar

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# Recap of Last Workshop

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- SE of PAR-SE – the story behind the facts
- The audience: Promotion meeting is with Chairs other than your own
- 3-page narrative not summary
- Overarching theme – “the thread”
- Something about *you* that plays a role in your accomplishments
- How your goals fit with those of the college/department
- Outline

# City Tech's New Mission Statement

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## **New York City College of Technology Mission Statement.**

**New York City College of Technology is a baccalaureate and associate degree-granting institution committed to providing broad access to high quality technological and professional education for a diverse urban population. City Tech's distinctive emphasis on applied skills and place-based learning built upon a vibrant general education foundation equips students with both problem-solving skills and an understanding of the social contexts of technology that make its graduates competitive. A multi-disciplinary approach and creative collaboration are hallmarks of the academic programs. As a community City Tech nurtures an atmosphere of inclusion, respect, and open-mindedness in which all members can flourish.**

# Guided Peer Review- a WAC Practice

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- Often considered a “gate-keeping” part of academic publishing
- Can be useful for the development of writing at any stage of the process
- Incorporates written and verbal communication in a structured environment
- Is a type of informal writing that supports critical thinking about your formal writing

# Today's Guided Peer Review

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- **Group discussion** (5 minutes)
- **Self-reflection** (10 minutes)
- **Draft exchange** (10 minutes)
- **Discussion** (20 minutes)
- **Revision plan** (5 minutes)

# Group Discussion

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What are some characteristics of a strong cumulative self-evaluation?

# Group Discussion

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What are some characteristics of a strong cumulative self-evaluation?

- Easy to read
- Speaks to an interdisciplinary audience
- Balances between professional and personal
- Explains the importance of highlighted achievements

# From the PARSE Instructions

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## 26. Self evaluation:

In preparation for the Annual Evaluation, faculty members should review the year's activities and accomplishments in light of their overall goals.

Candidates for reappointment should supply a cumulative evaluation of their work, beginning with a focus on the immediately preceding year, followed by a summary of prior years.

Candidates for **tenure** should evaluate their work since their **initial appointment**.

Candidates for **promotion** should evaluate their work since their **last promotion**.

In a **succinct** but complete **narrative**, (normally limited to three pages or fewer, single-spaced) candidates should assess their **teaching, scholarly and professional growth, and service** and should explain how their activities in these areas contribute to the success of their department and New York City College of Technology. The self-evaluation provides candidates an opportunity to **reflect on the values, philosophy, and intellectual interests** that inform their teaching and scholarship. (See the Faculty Personnel Process Guidelines, Section I.B.4 for further guidance.)



# Work with the Drafts

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- **Self-reflection** (10 minutes): This step brings you back into the mental space of the work itself, and allows you to refamiliarize yourself with the details of your essay.
- **Exchange drafts** (10 minutes to read): Make reader's notes to yourself, rather than "corrections" for the author, focusing on content rather than grammar.
- **Discuss** (20 minutes): Use your notes to respond to talking points. WAC Fellows are available to facilitate.
- **Make a plan** (5 minutes): Prepare for your next step, and schedule time to work. This will make it easier to return to the mental space of working on this project.

# Sharing

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What were some common challenges in completing this draft?

What are some methods of addressing those challenges?

What did you think about the peer review process?