



Faculty Resource Center

The Faculty Resource Center is a space designed to support faculty technology needs. It offers internet and active directory access on Windows PCs and iMacs and a black & white printer for small printing needs (larger jobs should be requested through the Reproduction Services Department (<https://www.citytech.cuny.edu/repro-services/>)). There are now four cubicles where faculty can hold virtual classes or office hours.

The FRC is located in LG37 (near the Atrium Amphitheater) and is generally open Monday through Friday from 10am to 6pm during the semester. It is closed for the summer but will reopen August 17 to be available to faculty preparing for the start of the fall semester. A City Tech ID is required for access. Please call x5368 or 718-260-5368 in advance, if possible, to double-check current hours and available resources. There is no overlap in support staffing, so if someone is out, there will be no coverage; efforts are underway to allow entrance by swiping your ID.

FRC guidelines:

- Resources and facilities are for faculty use only
- Everyone MUST swipe their City Tech ID card to gain access to the FRC
- Headphones are required if you will be listening to audio or speaking. For health and safety reasons, you must bring your own headphones
- No eating or drinking permitted
- No cell phone use in the FRC – please be courteous and take your calls outside!
- No storage of books, paper, or any personal items is allowed. All personal items must be taken with you when you leave.
- You must log into computers with your City Tech AD credentials and sign out of the computer after use
- For bulk printing, please reach out to the Reproduction Services Department. The Konica printer is available, but please limit yourself to xx pages per day maximum. Please do not leave unwanted printouts on desks. Place in the recycle bin
- Please do not unplug computer peripherals
- Use of cubicle spaces is limited to virtual office hours or teaching online courses.