

Faculty Fellowship Publication Program (FFPP)



Call for Proposals 2024-2025

The Faculty Fellowship Publication Program (FFPP) is a faculty development and mentoring program that advances CUNY's institutional commitment to diversity. Sponsored by University Human Resources, this university-wide initiative assists full-time CUNY faculty in the design and execution of writing projects essential to progress toward tenure and promotion. These projects may include research-based scholarly articles for juried journals, books for academic presses, and grant proposals. This signature program provides three credit hours of course release for the spring semester, a writing group, and the guidance of a senior faculty member. Proposals on structural and systemic inequality are encouraged.

Application Deadline
Friday, October 25, 2024

[Click here for additional information on the FFPP Program](#)



TESTIMONIALS

"My experience with FFPP was by far the best experience I've had at CUNY. This is a program that must continue to be funded and is an essential component of maintaining and producing the types of scholars and work the CUNY system deserves to see. I felt so supported by my fellow peers and my mentor. I even saw one of my articles accepted for publication during the semester!"

"I appreciated the feedback I received from the program. Talking with my colleagues definitely strengthened my work and resulted in a final draft I was proud to submit at the conclusion of the program. I also appreciated the time we had at the end of each meeting to ask questions of each other."

"I met several wonderful people through FFPP, received a lot of expert advice! I thought the program was very well run, and I was honored to be a part of it!"

"It was delightful and edifying to meet with colleagues across disciplines and across the university. I learned a tremendous amount reading their papers and benefited so much both from having to articulate my work to a general audience and needing to meet the writing deadlines our group accountability imposed. I came out with a strong book proposal and a greatly enriched outlook on the value and relevance of my topic."



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Call for Proposals – Academic Year 2024-2025

Application Deadline Friday October 25, 2024

PROGRAM PURPOSE & DESCRIPTION

The Faculty Fellowship Publication Program (FFPP), sponsored by University Human Resources, is a faculty development and mentorship program aimed at the retention and advancement of CUNY tenure-track faculty. For over twenty-five years, the FFPP has met CUNY's institutional commitment to diversity by assisting a wide-ranging population of full-time faculty in the design and execution of their writing projects. Essential for tenure and promotion, these projects include research-based scholarly articles for juried journals, books for academic presses, creative writing projects as well as grant proposals. Applications that focus on structural and systemic inequality are encouraged. The FFPP provides three credit hours of course release for the spring semester, a writing group, and the guidance of a senior faculty member.

For the 2024-2025 academic year, FFPP Proposals are being accepted from eligible faculty in the following disciplines:

- Creative Writing/Film
- Education
- Humanities
- Public Health
- Race, Ethnic, and Gender Studies
- Social Sciences
- STEM

FFPP ELIGIBILITY

- The faculty member may not have been a past participant.
- Applicants are welcome to apply to other CUNY mentoring initiatives, but if accepted to multiple programs, they will be eligible for only one.
- Be an untenured assistant or associate professor, or tenured assistant professor.
- Be reappointed for the 2024-25 academic year.
- Have a doctorate or required terminal degree for teaching in the applicant's discipline (e.g., MFA for faculty in creative writing and/or film programs).

- Agree to attend all writing sessions and related activities, including the FFPP Orientation (Fall 2024) and the Professional Development Day (Spring 2025).

FFPP SUBMISSION DEADLINE & NOTIFICATION DATES

Submission deadline: On or before Friday, October 25, 2024

Notification of decision: Friday November 22, 2024

FFPP PROPOSAL REVIEW & EVALUATION CRITERIA

The following parameters are considered when reviewing and evaluating FFPP Proposals:

- The overall quality, organization and clarity of the proposal
- The relevance and impact of the proposal to the applicant's discipline
- Prior work that demonstrates scholarly achievement
- Significance of the proposal to diversity, equity, and inclusion in higher education

FFPP TIMELINE

Orientation	Friday December 6, 2024, 10am-1pm Kibbee Board Room, 205 East 42 nd Street
Professional Development Day	Friday April 11, 2025, 9am-3pm CUNY Tech Center, 395 Hudson Street
Five Writing Groups	Friday February 7 & 21, March 7 & 21, April 4, 2025, 10am-1pm 205 East 42 nd Street Conference Rooms

FFPP POST-PROGRAM EVALUATION

FFPP Fellows will be expected to complete a brief survey that describes their FFPP experience.

HOW TO APPLY

Applicants should e-mail their FFPP Proposals to FFPP.ORD@cuny.edu as a single PDF file or Word document containing all of the following:

1. **FFPP Proposal Cover Sheet** providing:
 - Applicant name, rank, campus, department, and proposal title
 - Date of initial full-time appointment
 - Contact information
2. **FFPP Proposal Components**
 - **Proposal Title**
 - **Abstract**, 100 words
 - **Proposal Narrative**, 750 to 1000 words
 - **Diversity Statement**, 250 words, discussing a) your efforts to foster diversity in the academy through scholarship, creative projects, or work with students or faculty; and b) the potential for your FFPP project to expand and diversify the existing intellectual horizon.
 - A current **Curriculum Vitae**, and

- **Two Letters**, one from your department chair and one from your provost, supporting reassignment of three of your contractual teaching hours in the spring 2025 term to allow for your participation in the program. FFPP provides funding to campuses for those reassigned teaching hours.

If you do not receive an email confirming receipt of your FFPP Proposal, please email Esther Okunroumu at esther.okunroumu@cuny.edu



University Human Resources
Recruitment and Diversity
395 Hudson Street – 5th Floor
New York, NY 10014
Tel: 646-664-3307

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FFPP Proposal Cover Sheet

Application Deadline – Friday October 25, 2024

Name

Rank

Campus

Department

Campus Address

Campus Phone

Campus Email

Date of Initial Full-time Appointment

Title of FFPP Proposal

Other Pending Proposals? yes no

Check List of FFPP Proposal Requirements

- FFPP Proposal Cover Sheet
- Proposal Title
- Abstract, 100 words
- Diversity Statement, 250 words
- Proposal Narrative, 750-1000 words
- Current Curriculum Vitae
- Two Letters of Support – Provost & Department Chair

Please note that all the requirements listed above must be submitted as one PDF file or Word document. Your two supporting letters, one from the Provost and one from the Department Chair, should have in the subject line your name as the applicant.

A complete application, containing all the requirements, should be emailed to FFPP.ORD@cuny.edu